

**Volenski, Dina**

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**From:** Ring, Brian <bring@buttecounty.net>  
**Sent:** Monday, January 14, 2019 2:22 PM  
**To:** McCracken, Shari; Gill, Lauren; 'Mark Orme'; 'Tom Lando'; eckert@gridley.ca.us  
**Cc:** Snyder, Ashley; erik.gustafson@chicoca.gov; Mattox, Marc; Boston, Shelby; Calarco, Pete; Ring, Brian  
**Subject:** FW: RE: Draft Ops Plan 5  
**Attachments:** Ops Period 5.2.pdf

Good afternoon all –

Please find the attached DRAFT plan for our next operational period – which is slated to go until 2/14. We will be reviewing/making a few minor changes to this between now and Wednesday morning – however, I did want to get it out to you early – to give you a couple days to read it prior to our meeting on Wednesday.

I'll send out an updated version tomorrow evening. Thanks!

Brian Ring  
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 Administration  
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**From:** Snyder, Ashley <ansnyder@buttecounty.net>  
**Sent:** Friday, January 11, 2019 3:04 PM  
**To:** Ring, Brian <bring@buttecounty.net>; McCracken, Shari <SMcCracken@buttecounty.net>; Hahn, Paul <PHahn@buttecounty.net>; Hatcher, Casey <CHatcher@buttecounty.net>; Fossum, Tom <TFossum@buttecounty.net>; Calarco, Pete <PCalarco@buttecounty.net>; Grams, Cathi <CGrams@buttecounty.net>; 'prafirejb@comcast.net' <prafirejb@comcast.net>; Ott, Radley <ROtt@buttecounty.net>; Nuzum, Danielle <DNuzum@buttecounty.net>; Johnson, Curtis <CLJohnson@buttecounty.net>; Upton, Emily <EUpton@buttecounty.net>; Miller, Andrew <AMiller@buttecounty.net>; Henderson, Abigale <ahenderson@buttecounty.net>; Hinkle, Marge <MHinkle@buttecounty.net>; Loughman, Anna <aloughman@buttecounty.net>; Kittrell, Dorian <DKittrell@buttecounty.net>; Raevsky, Cathy <CRaevsky@buttecounty.net>; Boston, Shelby <sboston@buttecounty.net>; Jessee, Meegan <Mjessee@buttecounty.net>; Gosselin, Paul <PGosselin@buttecounty.net>; Heath, Debbie <dheath@buttecounty.net>; Alpert, Bruce <BAlpert@buttecounty.net>; Greeson, Kathleen <KGreeson@buttecounty.net>; Aranguren, Jim <JARanguren@buttecounty.net>; 'mmattox@townofparadise.com' <mmattox@townofparadise.com>; 'erik.gustafson@chicoca.gov' <erik.gustafson@chicoca.gov>; 'jhight@bcoe.org' <jhight@bcoe.org>  
**Subject:** RE: Draft Ops Plan 5

All –

Please review the draft Ops Plan 5. The highlighted sections were divisions that did not submit updated objectives.

As a reminder, to the Branch Leaders, there is a planning meeting at 1:00 on Monday to review Ops Plan #5 in the EOC conference room.

Take care,

*Ashley N. Snyder*  
*Assistant Clerk of the Board*

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**CAMP FIRE – DR-4407  
UNIFIED DISASTER RECOVERY  
OPERATIONS CENTER  
ACTIVATION PLAN**

FOR OPERATIONAL PERIOD 5

FROM: DATE	1/17/2019	TO	02/14/2019
TIME	0800	TO	0800



## PLAN OVERVIEW

As the Camp Fire response has progressed, leadership of the County of Butte, Town of Paradise, City of Chico, City of Oroville, and City of Gridley recognize the value of a coordinated/unified approach to recovery and support of ongoing recovery operations. Notably, the value of this coordinated/unified approach is to reduce duplication, assist in resource allocation, and minimize resource drain on the County, Town, and Cities as they address the myriad of recovery needs. This, in turn, maximizes potential cost recovery and reduces the financial burden on the County, Town, and Cities, ultimately ensuring mutual and individual jurisdictional interests are met.

## FRAMEWORK

Using FEMA's National Disaster Recovery Framework (NDRF) as a platform for how communities build, sustain, and organize recovery activities, this plan is designed to do more than restore the community's physical structures. Through coordinating resources and partnerships, it aims to address the needs of community members and businesses who have experienced emotional, financial and physical devastation resulting from this nationally declared disaster.

While the NDRF includes five pillars critical to any disaster response (natural and cultural resources; infrastructure systems; housing; health and social services; and economic recovery), this Unified Disaster Recovery Operation Center (UDROC) model has been modified into three core branches of varying durations to better fit the County's, Town's and Cities' needs.

The Organizational Chart in this document provides a visual representation and order for the following branch and division definitions:

**Steering Committee:** This executive oversight function provides top-level direction to the Directors and Support Function areas in the UDROC.

**Directors:** Staffed at the highest managerial level of each jurisdiction, the Directors oversee and guide the Branch Coordinators. The Directors report up to the Steering Committee, and coordinate as needed with support functions including; FEMA/CalOES, Finance / Cost Recovery, the JIC, Law Enforcement, Legal, Legislative, Liaison, Logistics, and GIS.

**FEMA and CalOES:** Provides Federal and State resources as needed to support local agency efforts on the UDROC.

**Finance/Cost Recovery:** Responsible for cost and revenue tracking and accountability by jurisdiction; guide and monitor the fiscal solvency of the jurisdiction of responsibility; ensure maximum cost recovery from State and federal resources.

**GIS:** Provide mapping and geographic data for all participating agencies.

**Joint Information Center (JIC):** Provides timely and accurate information to the public in a cross-jurisdictional and unified manner.

**Law Enforcement:** Participate as needed for the committee needs. Oversees and manages the re-entry and repopulation process. Lead by Law Enforcement with assistance from CalFIRE, the Health Department, Legal, water district, utilities, the JIC, and other directly relevant function areas regarding the re-entry and ultimately repopulation of affected areas. **Re-entry** is defined as allowing residents temporary access to their property, for example to examine their property, search for valuables, etc., but does not allow for overnight or extended stays. **Repopulation** is the opening of affected areas for residents and businesses to re-inhabit their property whether in an existing green-tagged building, or in temporary units once the site is deemed safe, or for debris removal/rebuild purposes.

**Legal:** Responsible for providing legal support in drafting regulations, policies, and answering legal questions. Anticipated participants include County Counsel, and Town and City Attorneys.

**Legislative:** Pursues legislation related to response and recovery needs. Example: legislation for temporary backfill from State of lost property tax, sales tax, and other revenue sources.

**Liaison:** Provides continuity and communication assistance among Divisions and Branches as needed.

**Logistics:** Responsible for ensuring all procurement, contracting, and facilities needs are addressed for all participating agencies and tracking of applicable paperwork.

**Health & Human Services Coordinator:** The focus of this recovery support branch includes the assessment and recovery of community health, social services, and health care facilities. The support of social services programs for at-risk and vulnerable children, individuals, and families affected by the disaster fall under this category. This person must neutrally consider the implications and/or benefits to all jurisdictions, and reports up to the Director level.

**Animal Care & Shelter:** Refers to the short-term, temporary emergency housing and care needs established during and as a direct result of the fire event for small and large animals.

**Behavioral Health:** Focus on the mental health needs of shelters, evacuees, and survivors.

**Disaster Recovery Center:** Coordination of services for survivors needing information about disaster assistance programs, as well as replacement of essential documents lost in the fire.

**Human Care & Shelter:** Refers to the short-term, temporary emergency housing and care needs established during and as a direct result of the fire event.

**Medical:** Focus includes the assessment and recovery of community health, and health care facilities; informs other relevant divisions as needed.

**Schools:** Plans for and coordinates all issues related to school facilities and students displaced and/or affected by the incident.

**Volunteers / Donation Management:** Coordination of volunteers needs and acquisition, as well as both physical and monetary donations.

**Environment & Land Use Coordinator:** This position must neutrally consider the implications and/or benefits to all jurisdictions, and reports up to the Director level. The Environment and Land Use Division includes the natural, built, and economic environment.

**Build & Rebuild:** Creates the process to assist residents with property issues related to destroyed and damaged properties from permitting to occupancy.

**Debris:** Oversight, direction, and advocacy related to the debris removal process and potential for a bevy of subset issues (e.g. over-scraping, soil testing).

**Economic Development:** AKA Business Recovery, this division addresses the urgency of restoring revenue generating activity, and swiftly addressing the needs of impacted organizations and businesses. In tandem, the branch should be aware of, if not involved in activities that affect workforce retention.

**Infrastructure (Public):** Supports natural and built resource needs such as water systems, storm water, streets and right of way, signals, signs, communication facilities, municipal facilities, etc.

**Interim Housing:** Focuses on the post-shelter, interim housing needs through the recovery progression. This committee works directly with FEMA and CalOES for federal and state resources and assistance.

**Timber & Biomass (Public):** Addresses short term impacts of dead and dying trees, and develop a timber and biomass mitigation plan, and long-term needs assessment.

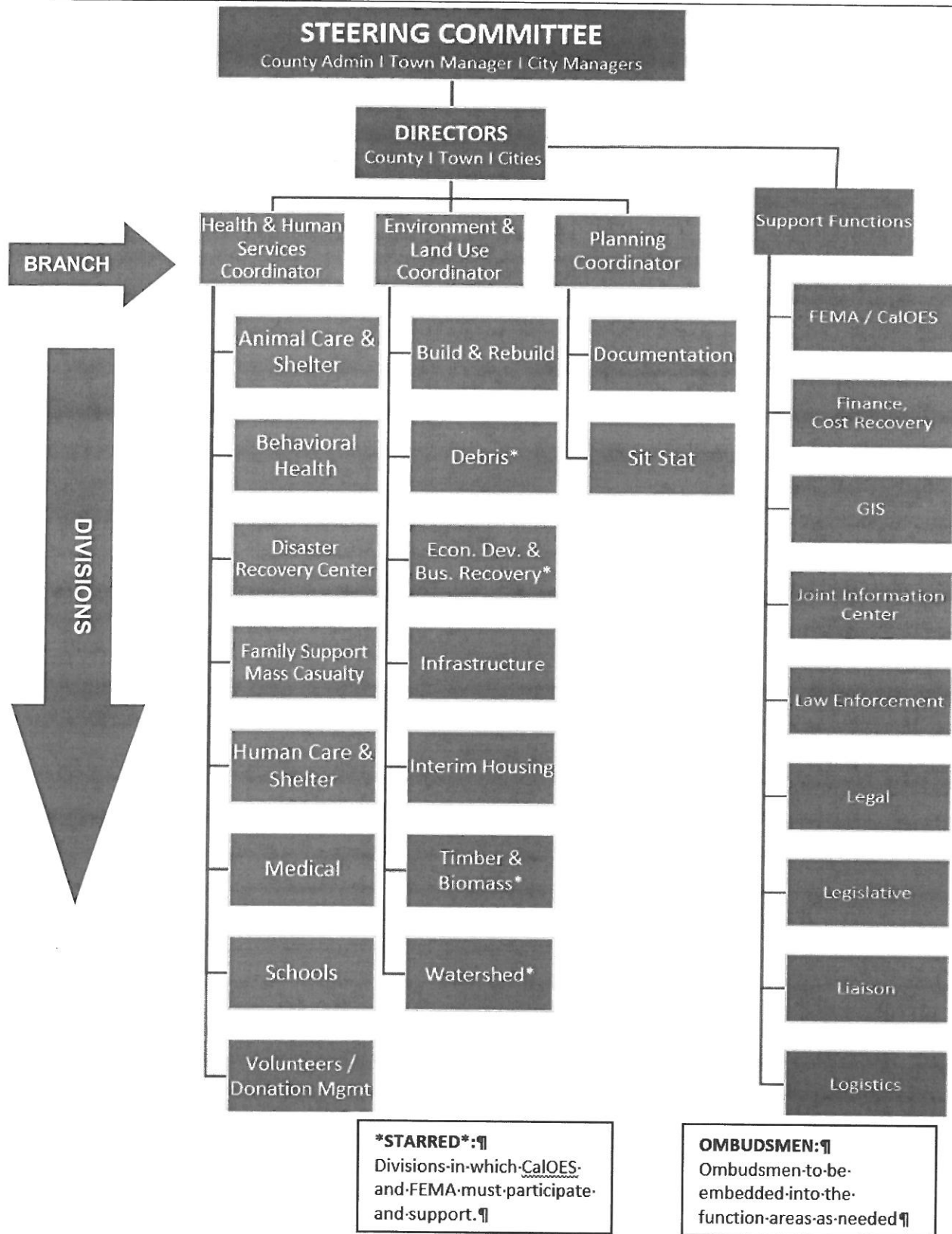
**Watershed:** The purpose of the Watershed Division is to assist the pertinent jurisdiction in taking timely action to protect life and property from critical watershed risks caused by the Camp Fire, the rain event(s), and the potential for debris flows and other risks.

**Planning Coordinator:** Leads planning team, facilitates meeting, acts as Planning conduit to the Recovery Directors, advises branch and unit leads on potential needs.

**Documentation:** Collects all agency specific documents, creates sign in roster, archives all documents, creates and populates action plan content, prints and distributes plan.

**Situation Status Report:** Maintains all real-time dynamic data, determines data needs, generates specific data reports, assists in document generation.

## MAPS / DRAWINGS: Organizational Chart





## STEERING COMMITTEE

The Steering Committee sets the priorities for the Branches and Divisions in support of the Directors. The priorities for this period include the following:

- Animal Care & Shelter
  - Reunification & Adoptions
- Debris Removal
  - Phase II Alternative Plan
- Disaster Recovery Center
  - Continue to monitor the number of disaster survivors who visit the DRC
- JIC / Community Meetings
  - Coordinate Meetings & Information
- Interim Housing
  - Identify interim housing sites

## UDROC OBJECTIVES

### DIRECTOR OBJECTIVES

1. Ensure that all goals and objectives from branches and support divisions are being met.
2. Implement plan developed by the Animal Care & Shelter Division and the Human Care & Shelter Division to close the human and animal shelters in January 2019.
3. Provide information to the Steering Committee, and elected members of the Board of Supervisors and City and Town Councils, as needed.
4. Monitor current UDROC structure and make suggested changes if necessary to ensure recovery operations are proceeding organizationally as necessary.
5. Begin transition/integration of UDROC functions into existing County/Town/City departments and functions.
6. Work with the Steering Committee to develop priorities and timelines for debris removal.
7. Provide overall guidance to Branch Coordinators and Division leads within the UDROC structure.

## **SUPPORT FUNCTIONS**

The broad category of "Support" focuses on the guidance needs of the Branches and Divisions in support of the Directors. Support functions include:

- FEMA / CalOES
- Finance / Cost Recovery
- GIS
- JIC
- Law Enforcement
- Legal
- Legislative
- Liaison
- Logistics

## **FINANCE / COST RECOVERY OBJECTIVES**

1. Facilitate cost recovery.

**Participating Agencies:** Butte County, Town of Paradise, City of Chico, City of Oroville

## **GIS**

1. Fulfill data, mapping, and reporting requests.
2. Maintain ArcGIS online County Organization site now at over 200 users.
3. Maintain associated web mapping applications.
4. Provide mobile mapping applications for varying teams of field workers.
5. Coordinate with Division Leads on GIS needs for their projects.
6. Coordinate with Outside Agencies and consultants regarding data and online sharing and integration.
7. Manage outside GIS support from multiple public agencies, private agencies, and volunteer groups.

**Participating Agencies:** Butte County, Town of Paradise, City of Chico, City of Oroville

## **JOINT INFORMATION CENTER OBJECTIVES**

1. Transition to a virtual Joint Information Center (JIC) with representatives from local, State, and federal agencies, as well as community-based partners.
2. Maintain JIC hours, Monday – Friday, 0800 to 1700, on-call as needed.
3. Support public information for all DROC branches and divisions.
4. Promote the government-sponsored and Alternative Debris Removal Programs to all property owners with properties damaged or destroyed by the Camp Fire to encourage participation. This includes direct property owner outreach (numerous large community meetings, resource fairs, and small community-based workshops), media relations, and social media campaigns.
5. Promote proper fire debris removal options for property owners including potential enforcement for improper fire debris removal.
6. Establish additional print materials for fire survivors without access to email or internet.
7. Respond to public inquiries received by email at [buttecountyrecovers@buttecounty.net](mailto:buttecountyrecovers@buttecounty.net) on a daily basis.

8. Continue to coordinate information with 2-1-1 to provide a call center resource for fire survivors.

**Participating Agencies:** Butte County, Town of Paradise, City of Chico, City of Oroville, City of Gridley, FEMA, CalOES, SBA, EPA, DTSC, Red Cross

## **LAW ENFORCEMENT OBJECTIVES**

1. Provide law enforcement support in burned areas as requested.

**Participating Agencies:** Butte County, Paradise Police Department, California Highway Patrol, Town of Paradise, City of Chico, City of Oroville, National Guard

## **LEGAL OBJECTIVES**

1. Assist in preparation of amended urgency ordinances for approval by the Board of Supervisors to allow for temporary transitional housing and to regulate debris removal.
2. Support Debris Removal Division in implementing Right of Entry forms and Alternative Program documentation.
3. Support various departments as legal questions arise as a result of the Camp Fire and recovery.

**Participating Agencies:** Butte County, Town of Paradise, City of Chico, City of Oroville, City of Gridley

## **LEGISLATIVE OBJECTIVES**

1. Research legislative opportunities associated with reimbursement for response and recovery activities, backfilling local revenue sources, forgiveness of State contract costs, and possible changes to building-specific State and federal codes and regulations to streamline rebuilding.
2. Work with Directors and the Steering Committee to refine and prioritize legislative requests.
3. Request legislative assistance in identifying funding and disposal solutions for the timber and biomass debris associated with the Camp Fire.
4. Set up regular meetings/communication with legislative delegation or staff to facilitate better communication on required needs and requests.

**Participating Agencies:** Butte County, Town of Paradise, City of Chico, City of Oroville, City of Gridley, State and federal representatives and staff

## **LIAISON OBJECTIVES**

1. Respond to inquiries from divisions, cooperators, elected officials and others, and direct issues to the UDROC division(s) as appropriate.

**Participating Agencies:** Butte County, Town of Paradise, City of Chico, City of Oroville, other cooperating agencies

## **LOGISTICAL OBJECTIVES**

1. Support any and all procurement needs associated with human shelter.
2. Support all needs associated with the operation / consolidation and closing of the Del Oro and Butte County Fair animal shelters.

3. Support procurement needs for the JIC and the UDROC.
4. Assist CalOES and any other agencies requiring logistical assistance while in the County.
5. Identify and maintain staffing needs of all unites.
6. Continue demobilization efforts of equipment no longer needed at shelters/facilities.

**Participating Agencies:** Butte County, Town of Paradise, City of Chico, City of Oroville

## HEALTH & HUMAN SERVICES BRANCH

The broad category of Health & Human Services focuses on functional areas and resources directly related to and affecting the immediate needs of residents (human and animal). Division areas include:

- Animal Care & Shelter
- Behavioral Health
- Disaster Recovery Center
- Human Care & Shelter
- Medical
- Schools
- Volunteers and Donation Management

### Estimated Timeline:

Est. # of months:	1	2	3	4	5	6
	18-Nov	18-Dec	19-Jan	19-Feb	19-Mar	19-Apr
Care & Shelter						
Disaster Recovery Center						
Family Support						
Medical						
Schools						
Volunteers / Donations						

## ANIMAL CARE & SHELTER OBJECTIVES

1. Protect the health and safety of the public, responders and support staff.
2. Continue to identify and monitor capacities of available brick and mortar shelters that can receive stray animals for longer-term sheltering and adoptions / fostering options.
3. Continue to identify transfers to long-term barn programs for the remaining feral cats.
4. Complete interviews of all human shelter fire survivors who acknowledge having animals to ensure those with sheltered animals are paired with a reunification team member and make sure shelter residents with lost animals can review the "stray database".
5. Assist in fostering of animals in which owners want to utilize that option.
6. Prepare for adoption event of all animals that will be made available to public and create messaging.
7. Continue reunification efforts with anticipation that this objective may last until January 15, 2019.

**Participating Agencies:** Butte County, Town of Paradise, City of Chico, City of Oroville

## **BEHAVIORAL HEALTH OBJECTIVES**

1. Provide staffing (County Operated and Volunteer) for ongoing behavioral health support to the Disaster Recovery Center for survivors 6 days a week during operating hours.
2. Provide ongoing emergency crisis response (5150 assessment) and Medication Assisted Treatment (for substance use withdrawal) to Red Cross Shelters upon request for assistance with survivors in BH distress.
3. Continue to search and locate current open clients (youth and adult) of BH who have been displaced and provide needed mental health health/SUD supports and services.
4. Coordinate with Butte County Office of Education for BH needs of students identified as needing intensive services.
5. Assist with re-entry emotional support for survivors returning to homes.

**Participating Agencies:** Butte County, Butte County Office of Education

## **DISASTER RECOVERY CENTER OBJECTIVES**

1. Provide critical assistance to survivors so they can continue the recovery process from the Camp Fire.
2. Maintain flexibility in the organization of the DRC to adjust to changing needs and resources.
3. Participate in the weekly DRC operations call with CalOES and FEMA.
4. Provide daily count reports from the DRC.

**Participating Agencies:** Reference the Butte County Unified Disaster Recovery Operations Participating Agencies list on page 20.

## **HUMAN CARE & SHELTER OBJECTIVES**

1. Support shelter functions and ensure survivors have physical and facility needs met until SDFG shelter closure on January 31, 2019.
2. Assist in providing transportation through the B-line bus system and other identified transportation sources to access the DRC and community resources for transition purposes through January 31, 2019.
3. Assist the MASTT Team in the transition of survivors from the shelter through case management and access to community resources.
4. Prepare daily reports for UDROC Sit/Stat data collection

**Participating Agencies:** Butte County, Town of Paradise, City of Chico, City of Oroville

## **MEDICAL OBJECTIVES**

The core organization of the medical objectives are the MHOAC 17 essential functions. These objectives will not include those MHOAC functions whose primary responsibility fall to Behavioral Health or Environmental Health.

1. Assessment of Immediate Medical Needs / Coordination and demobilization of Disaster Medical Resources
  - a. Continue to provide low-level medical support to the Silver Dollar shelter.
  - b. Demobilize medical resources as shelter population and needs decrease.



2. Monitor and prevent Infectious Disease
  - a. Monitor for infectious disease
    - i. Provide medical triage guidance, including isolation case definitions, to ARC and other medical staff on clinical management of persons with GI and respiratory illness
    - ii. Encourage and support laboratory testing for persons with GI or influenza like illness
    - iii. Collect and report on isolation data
  - b. Support isolation facilities at each shelter site
3. Monitor inpatient and outpatient community medical capacity
  - a. Monitor daily hospital status reports through EMResoures (Open versus Advisory versus diverted).
  - b. Work with state agencies, local organizations and local medical providers to maximize capacity in alternate facilities.
4. Assist in resource requests through the MHOAC program.
5. Contribute to discharge planning efforts provided by other agencies (DESS, FEMA) when medical assessment is needed.
6. Messaging to the public as needed to support the above objectives.
7. Health Surveillance and epidemiological analyses of community health status.

**Participating Agencies:** Butte County, California Department of Public Health, CalOES, local medical providers

## **SCHOOLS OBJECTIVES**

1. The Schools Trauma Response and Recovery Team will be developing the supports and services for the remainder of the fiscal year.
2. Continue to support instruction and achievement for all County students.
3. Continue to see funding to support our coordinated mental health programming in the area of counseling / training and supports for students and staff.
4. Identify confirmed enrollment numbers for all Butte County schools by January 24, 2019.
5. Provide effective and clear communication to students and staff, as well as the families and community constituents we serve.
6. Continue to provide logistical support in facilitating temporary school site situations.
7. Continue to provide long-range and strategic planning with respect to school rebuilding scenarios.
8. Assist with strategic planning and activities related to the Fridley-FEMA village and school impacts.

**Participating Agencies:** BCOE, Butte County School Districts, other school districts as appropriate.

## **VOLUNTEERS / DONATION MANAGEMENT OBJECTIVES**

1. Continue administration of donation management software to capture in-kind donation offers.

2. Continue to leverage offers of in-kind donations to support the needs of those affected by the Camp Fire.
3. Continue to capture and catalog volunteer hours and value of donated goods to document credit toward Federal Assistance.
4. Work with the PIO to continue volunteer and donation messaging through all media outlets.
5. Continue to support (i.e., personnel, equipment, materials) donations management facilities (warehouses and distribution centers) in Chico and Oroville.
6. Continue administration of volunteer management software to offer volunteer opportunities to the public.
7. Continue engagement of public, private, nonprofit organizations to expand volunteer opportunities that meet recovery needs.
8. Increase AmeriCorps program support through mid-March 2019 for volunteer efforts.
9. Continue to refine the efficiency of processing volunteers into the Disaster Service Worker Volunteer Program.
10. Expand the engagement of organized or affiliated groups to meet critical unmet volunteer needs.
11. Develop demobilization plan by December 17, 2018 transition DROC Donation and Volunteer Division activities to a local non-profit by January 31, 2019.

**Participating Agencies:** Butte County, Town of Paradise, City of Chico, City of Oroville, FEMA, CalOES, Adventist Health, AmeriCorps St. Louis, California Volunteers

## ENVIRONMENT & LAND USE BRANCH

The broad category of Environment & Land Use focuses on natural, built, and economic resource needs (e.g. watershed, civic infrastructure, housing). Internal committee areas include:

- Build & Rebuild
- Debris
- Economic Development & Business Recovery
- Interim Housing
- Infrastructure
- Timber & Biomass
- Watershed

### Estimated Timeline:

Est. # of months:	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21
	18-Nov	18-Dec	19-Jan	19-Feb	19-Mar	19-Apr	19-May	19-Jun	19-Jul	19-Aug	19-Sep	19-Oct	19-Nov	19-Dec	20-Jan	20-Feb	20-Mar	20-Apr	20-May	20-Jun	20-Jul
Build & Rebuild																					
Business Recovery																					
Debris Removal																					
Infrastructure																					
Interim Housing																					
Timber/Biomass																					
Watershed																					

## BUILD & REBUILD OBJECTIVES

1. Coordinate with Debris, Housing, and Economic Development & Business Recovery Divisions on requirements for application or programs.
2. Identify needs for ordinances, resolutions and policies regarding the rebuild process.

3. Draft handouts, flow charts and other documentation for the public and agencies on the permit process.
4. Update Town of Paradise and County webpages, forward for review by the JIC, and link into to Butte County Recovers webpage.
5. Coordinate permit and inspection requirements, including fees, with FEMA and other local agencies on Temporary MHU/RV parks for fire survivors and workforce labor.
6. Determine staffing options for rebuild and create estimates for anticipated workload.
7. Town of Paradise and County Public Works / Surveyor to coordinate on survey and documentation requirements for Town of Paradise rebuild.

**Participating Agencies:** Butte County, Town of Paradise, Building Divisions, Environmental Health, Planning, Pubic Works, Fire, Utilities

## **DEBRIS OBJECTIVES**

1. Creating ongoing objectives and priorities for the UDROC structure.
2. Continue to coordinate information across individuals from each jurisdiction.
3. Continue Household Hazardous Waste- (HHW) Phase 1.
4. County to continue liaison efforts with EH staff and US EPA, Department of Toxic Substances Control (DTSC).
5. Right of Entry (ROE) Center
  - a. Report situations of ROEs from center to CalOES daily.
  - b. Coordinate workflow and prioties with In Command (IC) planning Chief for CalOES
  - c. Maintain balanced ratio of collected to scanned ROEs.
6. Community Meetings
  - a. Coordinate with JIC
  - b. Calendar and staff
7. Alternative Program (opt out):
  - a. Develop, capture, and report Situational Status Reports (Sit Stats)
  - b. Report Sit Stats to CalOES daily
  - c. Report List of Alternative Addresses to CalOES weekly/per #
  - d. Develop work low for processing and inter-departmental communication
  - e. Develop workflow for Enforcement and ensure inter departmental communication
8. Debris/Site Clean:
  - a. Identify IC role for CalOES Debris Recovery Operations Center
  - b. Transition ROE center at DRC to State DROC
  - c. Coordinate flow of information communication across ROE / other divisions
9. Abatement (coordination with legal / County departments / CalOES)
  - a. Outline notification efforts
  - b. Develop timelines and process flow
  - c. Track sit stats across ROE and Alternative Program and review weekly as predictive of potential abatement properties
10. Urgency Ordinance
  - a. Coordinate efforts with County Council and other County departments
  - b. Draft revised version
  - c. Codify and submit new version of Ordinance No. 4151

**Participating Agencies:** Butte County, Town of Paradise, City of Chico, City of Oroville, FEMA, CalOES, CalRecycle

## **ECONOMIC DEVELOPMENT/BUSINESS RECOVERY OBJECTIVES**

1. Host a business recovery forum to provide information and begin connecting businesses with resources for recovery.
2. Continue outreach to businesses in the fire perimeter that is undamaged to understand what they need to open.
3. Continue assessing the needs of businesses affected by the Camp Fire.
4. Continue providing resources, as available to businesses affected by the Camp Fire.
5. Promote businesses affected by the Cap Fire as they re-open or relocate.
6. Identify sources of funding interested in supporting business development.
7. Continue planning for a physical location in Paradise for a Business Resource Center.
8. Continue staffing a public a public phone line and email for business inquiries.
  - a. Staffing provided by Alliance for Workforce Development Business Services Representatives
9. Promote community events and workshops hosted by local, State, and federal business recovery partners.
10. Identify necessary infrastructure improvements to drive economic development and incentivize business recovery.
11. Provide population estimates to businesses operating within or near the Camp Fire perimeter bi-weekly.

**Participating Agencies:** Butte County, Town of Paradise, City of Chico, City of Oroville, City of Gridley, NoRTEC, AFWD, 3CORE, Butte College, Chico State, Paradise Chamber of Commerce, Chico Chamber of Commerce, ChicoStart, CalOES, Go-Biz, FEMA, SBA, SBDC

## **INTERIM HOUSING OBJECTIVES**

1. Serve as the single point of contact for referrals of housing solutions and / or available land.
2. Identify interim housing options.
3. Refer possible sites to FEMA for review and assessment.
4. Review and submit additional FEMA approved group sites to the Steering Committee for review and approval.
5. Collaborate with other housing efforts and groups in the community.
6. Obtain information from counties who have experienced recent and / or similar disaster events.
7. Work with FEMA and CalOES to facilitate the Planning Group for planning and design of the Gridley Industrial Park group Manufactured Housing Unit (MHU) site.
8. Make contact with individuals who have been denied FEMA housing to assess need for housing and possible re-direction to FEMA.

9. Make contract with individuals who have experienced damage and may have no registered with FEMA to advise them of impending deadline for registration and provide information about how to register.

**Participating Agencies:** Butte County, Town of Paradise, City of Chico, City of Oroville, City of Gridley, FEMA, CalOES, HUD, HCD

## **INFRASTRUCTURE OBJECTIVES**

1. Coordinate needs and efforts for the Town of Paradise.
2. Continued coordination with Recovery Funding Agencies.
3. Coordination and support of infrastructure needs for the FEMA Housing sites being evaluated, mainly information sharing with Jurisdictions that are working with FEMA on this effort.

**Participating Agencies:** Butte County, Town of Paradise, City of Chico, City of Oroville, Paradise Irrigation District, Del Oro Water Co., Utilities (PG&E, AT&T, others)

## **TIMBER & BIOMASS OBJECTIVES**

1. Determine the scope of the damage to trees
  - a. Continue working with Arborists and Registered Professional Foresters (RPF's) to assess the damage and develop an estimate the number of dead and damaged trees that pose a hazard.
  - b. Complete a report on the dead and dying trees in Paradise and Magalia.
  - c. Coordinate assessment of trees with the Yankee Hill Fire Safe Council.
2. Determine legal & regulatory authority for removal and utilization of timber and vegetative waste
  - a. Consider an emergency ordinance declaring hazard trees a public nuisance
  - b. Board of Forestry: Request Emergency Exemption for Forest Practice Rules at January Board of Forestry Meeting with a request for urgency implementation.
  - c. Research establishing a geographical zone for timber harvest plans similar to projects completed in Yankee Hill and Concow after the fire in 2008. Likley administered
3. Determine funding sources at federal, state, local and private level to assist in the removal of timber and vegetative waste.
  - a. Use of Disaster Category A funding for Town and County Right of Way
  - b. Request legislative support for emergency allocation of funds allocated to the California Forest Management Task Force and the California Air Resource Board's Cap and Trade Program.
4. Determine sourcing for timber and bio mass utilization
  - a. Develop a list of organizations who can utilize the timber and biomass including but not limited to saw logs, Bio-Char, Mulch, firewood and cogeneration of power.
5. Tree Removal
  - a. PG&E: Priority 1 imminent threat to be removed ASAP. Priority 2 removed over the next year, NC trees to be trimmed.
  - b. 1600 Town of Paradise Priority 1 right of way trees have been ccut. Some trees have been taken by PG&E. According to FEMA, trees taken by PH&E are considered complete for Town purposes. Steps for removal of remaining hazardous trees will require: Determining the number of threes PG&E will take, determining the number of Town Right of Way trees that remain; Developing an RFP for removal of the remaining Trees.



- c. Cal Recycle: removal of trees which are a threat to safety during the debris removal process around damaged / destroyed property.
- d. Write a public project to assess the Priority 2 trees that remain on the public right of way or private property that are dead or likely will die and which would pose a threat to the property or adjacent property during and after the reconstruction process.

**Participating Agencies:** Butte County, Town of Paradise, City of Chico, City of Oroville

## **WATERSHED OBJECTIVES**

1. Develop Public Information.
2. Coordinate debris flow mitigation.
3. Coordinate flood mitigation.
4. Develop / refine grant-funding opportunities.
5. Develop / execute staffing Plan.
6. Develop groundwater monitoring.

**Participating Agencies:** Butte County, Town of Paradise, City of Chico, City of Oroville, CalOES, DWR, FEMA

## **PLANNING COORDINATOR OBJECTIVES**

The interim Planning Section consists of a team of local experts to assist in the build out of the UDROC and lay a foundation for successful recovery for the County, Cities and Town. The Planning team will consist of:

- Planning Coordinator
- Situation Status
- Documentation Unit

## **PLANNING OBJECTIVES:**

1. Assist and support core DROC Directors, Branch Coordinators and Division Leaders in short term objective setting.
2. Work with branches and support division to prepare operation plan for the period effective January 17, 2019 through February 14, 2019.
3. Ensure regular Sit-Stat reports.
4. Establish long-term staffing needs for branch if necessary.

**Participating Agencies:** Butte County, Town of Paradise, City of Chico, City of Oroville

## UDROC STAFFING

### STEERING COMMITTEE

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#### LOGISTICS

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## HEALTH & HUMAN SERVICES BRANCH

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### Disaster Recovery Center

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### Documentation & Situation Status Reports

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## **Butte County Unified Disaster Recovery Center Participating Agencies**

### **Federal Agencies**

- FEMA
- Housing and Urban Development\*
- IRS
- SBA
- Social Security
- State Department (Passport Agency)
- US Postal Service
- USDA

### **Town of Paradise**

### **City of Gridley**

### **City of Oroville**

### **City of Chico**

### **County Agencies**

- Assessor's Office
- Behavioral Health
- Butte County Office of Education
- Child Support Services
- Clerk Recorder
- Development Services
- Employment and Social Services
- Environmental Health
- Library
- Sheriff's Office (DNA)
- Tax Collector
- Veterans Service Office

### **State Agencies**

- CalOES
- CalPERS
- CalVet
- CDSS Disaster Relief
- CDTFA California Department of Tax and Fee Administration
- Contractor's Board
- DMV
- EDD
- FTB
- Housing & Community Development

- Insurance
- Public Health

### **Non-Government Organizations**

- Adventist Health Feather River Hospital
- AFWD – Alliance for Workforce Development
- American Institute of Architects
- American Red Cross
- Anthem Blue Cross
- BC Office of Education
- Billy Graham Rapid Response Team
- Butte 2-1-1
- California Fire Foundation
- Comfort Dogs
- Disability Action Center
- Far Northern Regional Center
- Legal Services of Northern California
- North Valley Property Owners Assn.
- NVCSS Northern Valley Catholic Social Services
- Paradise Adopt-A-Family
- Roads Home
- Salvation Army
- Samaritans Purse Disaster Relief
- Society of St. Vincent de Paul
- Southern Baptist Convention Disaster Relief – California
- Team Rubicon Disaster Response
- Tzu Chi Foundation
- United Methodist Committee on Relief
- United Policy Holders
- United Way
- Valley Oak Children Services
- Valley Contractors Exchange
- Veteran Resource Centers of America
- Work for Warriors
- World Central Kitchen
- XFinity Wifi

\*Requested - Pending

## Volenski, Dina

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**From:** Ring, Brian <bring@buttecounty.net>  
**Sent:** Monday, January 07, 2019 8:13 AM  
**To:** Snyder, Ashley; McCracken, Shari; 'mark.orme@chicoca.gov'; Gill, Lauren; 'tlando@cityoforoville.org'; 'erik.gustafson@chicoca.gov'; Mattox, Marc; Jessee, Meegan; Alpert, Bruce; Greeson, Kathleen; Hatcher, Casey; Gosselin, Paul; Boston, Shelby; Henderson, Abigale; Raevsky, Cathy; Hinkle, Michele; Loughman, Anna; Miller, Andrew; Calarco, Pete; Ott, Radley; Fossum, Tom; Grams, Cathi; Nuzum, Danielle; Hahn, Paul; 'ron.quigley@caloes.ca.gov'; 'kevin.hannes@fema.dhs.gov'; 'jhight@bcoe.org'; 'prafirejb@comcast.net'; 'tony.lindsey@chicoca.gov'; Upton, Emily; Quin, Aaron  
**Subject:** RE: Ops Period 5 Due Dates  
**Attachments:** Ops Period 4.pdf

Thank you Ashley!

Quick reminder everyone – please look at your current goals/objectives (current plan is attached), and submit your new objectives for review to your branch coordinator (Shelby or Pete) by 5:00pm Wednesday this week. The next period is slated to go from 1/17 through 2/14. Some items to consider – transitioning some of the divisions out from the DROC structure (possibly to normal jurisdictional department operations).

I'll keep everyone up to date on the status of the DROC this morning. Thanks!

Brian Ring  
Assistant Chief Administrative Officer  
Administration  
25 County Center Drive, Oroville, CA 95965  
T: 530.552.3311 | M: 530.570.7688 | F: 530.538.7120

---

**From:** Snyder, Ashley <ansnyder@buttecounty.net>  
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**Subject:** Ops Period 5 Due Dates

All –

As promised during today's debrief, below are the following upcoming dates for the next Operational Plan Period (1/17/19 – 2/14/2019)



- **Wednesday, Jan 9** – Draft Goals and Objectives due to Branch Coordinator or Planning Coordinator by 5pm
- **Thursday, Jan 10** – Branch Coordinates to get objectives to Ashley Snyder by 5pm
- **Friday, Jan 11** – Draft Operational Plan distributed to Branch Coordinators, Support Divisions, and Directors by 5pm
- **Monday, Jan 14** – Planning Meeting in EOC Conference Room at 1pm to finalize Operational Plan
- **Tuesday, Jan 15** – Final Operation Plan Distributed
- **Wednesday Jan 16** – Steering Committee review
- **Thursday, Jan 17** – Operational Plan Period 5 effective at 0800

If you have any questions, please don't hesitate to contact me!

Sincerely,

*Ashley N. Snyder*  
*Assistant Clerk of the Board*

Butte County Administration  
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**CAMP FIRE – DR-4407**  
**UNIFIED DISASTER RECOVERY**  
**OPERATIONS CENTER**  
**ACTIVATION PLAN**

FOR OPERATIONAL PERIOD

FROM: DATE 12/19/2018 TO 01/17/2019  
TIME 0800 TO 0800



## PLAN OVERVIEW

As the Camp Fire response has progressed, leadership of the County of Butte, Town of Paradise, City of Chico, City of Oroville, and City of Gridley recognize the value of a coordinated/unified approach to recovery and support of ongoing recovery operations. Notably, the value of this coordinated/unified approach is to reduce duplication, assist in resource allocation, and minimize resource drain on the County, Town, and Cities as they address the myriad of recovery needs. This, in turn, maximizes potential cost recovery and reduces the financial burden on the County, Town, and Cities, ultimately ensuring mutual and individual jurisdictional interests are met.

## FRAMEWORK

Using FEMA's National Disaster Recovery Framework (NDRF) as a platform for how communities build, sustain, and organize recovery activities, this plan is designed to do more than restore the community's physical structures. Through coordinating resources and partnerships, it aims to address the needs of community members and businesses who have experienced emotional, financial and physical devastation resulting from this nationally declared disaster.

While the NDRF includes five pillars critical to any disaster response (natural and cultural resources; infrastructure systems; housing; health and social services; and economic recovery), this Unified Disaster Recovery Operation Center (UDROC) model has been modified into three core branches of varying durations to better fit the County's, Town's and Cities' needs.

The Organizational Chart in this document provides a visual representation and order for the following branch and division definitions:

**Steering Committee:** This executive oversight function provides top level direction to the Directors and Support Function areas in the UDROC.

**Directors:** Staffed at the highest managerial level of each jurisdiction, the Directors oversee and guide the Branch Coordinators. The Directors report up to the Steering Committee, and coordinate as needed with support functions including; FEMA/CalOES, Finance / Cost Recovery, the JIC, Law Enforcement, Legal, Legislative, Liaison, Logistics, and GIS.

**FEMA and CalOES:** Provides Federal and State resources as needed to support local agency efforts on the UDROC.

**Finance/Cost Recovery:** Responsible for cost and revenue tracking and accountability by jurisdiction; guide and monitor the fiscal solvency of the jurisdiction of responsibility; ensure maximum cost recovery from State and federal resources.

**GIS:** Provide mapping and geographic data for all participating agencies.

**Joint Information Center (JIC):** Provides timely and accurate information to the public in a cross-jurisdictional and unified manner.

**Law Enforcement:** Participate as needed for the committee needs. Oversees and manages the re-entry and repopulation process. Lead by Law Enforcement with assistance from CalFIRE, the Health Department, Legal, water district, utilities, the JIC, and other directly relevant function areas regarding the re-entry and ultimately repopulation of affected areas. **Re-entry** is defined as allowing residents temporary access to their property, for example to examine their property, search for valuables, etc., but does not allow for overnight or extended stays. **Repopulation** is the opening of affected areas for residents and businesses to re-inhabit their property whether in an existing green-tagged building, or in temporary units once the site is deemed safe, or for debris removal/rebuild purposes.

**Legal:** Responsible for providing legal support in drafting regulations, policies, and answering legal questions. Anticipated participants include County Counsel, and Town and City Attorneys.

**Legislative:** Pursues legislation related to response and recovery needs. Example: legislation for temporary backfill from State of lost property tax, sales tax, and other revenue sources.

**Liaison:** Provides continuity and communication assistance among Divisions and Branches as needed.

**Logistics:** Responsible for ensuring all procurement, contracting, and facilities needs are addressed for all participating agencies and tracking of applicable paperwork.

**Health & Human Services Coordinator:** The focus of this recovery support branch includes the assessment and recovery of community health, social services, and health care facilities. The support of social services programs for at-risk and vulnerable children, individuals, and families affected by the disaster fall under this category. This person must neutrally consider the implications and/or benefits to all jurisdictions, and reports up to the Director level.

**Animal Care & Shelter:** Refers to the short-term, temporary emergency housing and care needs established during and as a direct result of the fire event for small and large animals.

**Behavioral Health:** Focus on the mental health needs of shelters, evacuees, and survivors.

**Disaster Recovery Center:** Coordination of services for survivors needing information about disaster assistance programs, as well as replacement of essential documents lost in the fire.

**Family Support Center / Mass Casualty:** Assistance center for providing services to those who lost loved ones.

**Human Care & Shelter:** Refers to the short-term, temporary emergency housing and care needs established during and as a direct result of the fire event.

**Medical:** Focus includes the assessment and recovery of community health, and health care facilities; informs other relevant divisions as needed.

**Schools:** Plans for and coordinates all issues related to school facilities and students displaced and/or affected by the incident.

**Volunteers/Donation Management:** Coordination of volunteers needs and acquisition, as well as both physical and monetary donations.

**Environment & Land Use Coordinator:** This position must neutrally consider the implications and/or benefits to all jurisdictions, and reports up to the Director level. The Environment and Land Use Division includes the natural, built, and economic environment.

**Build & Rebuild:** Creates the process to assist residents with property issues related to destroyed and damaged properties from permitting to occupancy.

**Debris:** Oversight, direction, and advocacy related to the debris removal process and potential for a bevy of subset issues (e.g. over-scraping, soil testing).

**Economic Development:** AKA Business Recovery, this division addresses the urgency of restoring revenue generating activity, and swiftly addressing the needs of impacted organizations and businesses. In tandem, the branch should be aware of, if not involved in activities that affect workforce retention.

**Infrastructure (Public):** Supports natural and built resource needs such as water systems, storm water, streets and right of way, signals, signs, communication facilities, municipal facilities, etc.

**Interim Housing:** Focuses on the post-shelter, interim housing needs through the recovery progression. This committee works directly with FEMA and CalOES for federal and state resources and assistance.

**Timber & Biomass (Public):** Addresses short term impacts of dead and dying trees, and develop a timber and biomass mitigation plan, and long-term needs assessment.

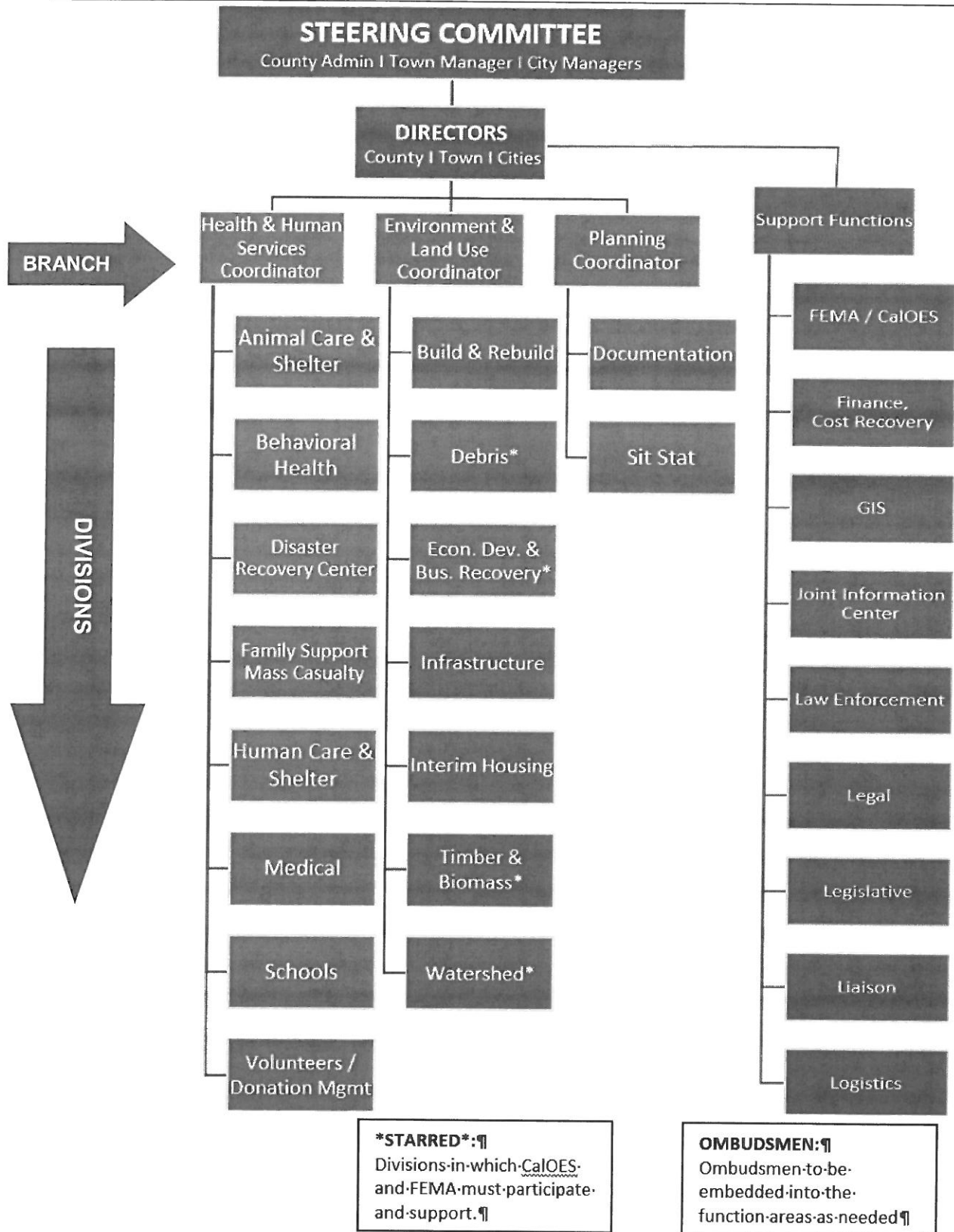
**Watershed:** The purpose of the Watershed Division is to assist the pertinent jurisdiction in taking timely action to protect life and property from critical watershed risks caused by the Camp Fire, the rain event(s), and the potential for debris flows and other risks.

**Planning Coordinator:** Leads planning team, facilitates meeting, acts as Planning conduit to the Recovery Directors, advises branch and unit leads on potential needs.

**Documentation:** Collects all agency specific documents, creates sign in roster, archives all documents, creates and populates action plan content, prints and distributes plan.

**Situation Status Report:** Maintains all real-time dynamic data, determines data needs, generates specific data reports, assists in document generation.

## MAPS / DRAWINGS: Organizational Chart





## **STEERING COMMITTEE**

The Steering Committee sets the priorities for the Branches and Divisions in support of the Directors. The priorities for this period include the following:

- Animal Care & Shelter
  - Reunification & Adoptions
- Debris Removal
  - Phase II Alternative Plan
- Disaster Recovery Center
  - Continue to monitor the number of disaster survivors who visit the DRC
- JIC / Community Meetings
  - Coordinate Meetings & Information
- Interim Housing
  - Identify interim housing sites

## **UDROC OBJECTIVES**

### **DIRECTOR OBJECTIVES**

1. Ensure that all goals and objectives from branches and support divisions are being met.
2. Implement plan developed by the Animal Care & Shelter Division and the Human Care & Shelter Division to close the human and animal shelters in January 2019.
3. Provide information to the Steering Committee, and elected members of the Board of Supervisors and City and Town Councils, as needed.
4. Monitor current UDROC structure and make suggested changes if necessary to ensure recovery operations are proceeding organizationally as necessary.
5. Begin transition/integration of UDROC functions into existing County/Town/City departments and functions.
6. Work with the Steering Committee to develop priorities and timelines for debris removal.
7. Provide overall guidance to Branch Coordinators and Division leads within the UDROC structure.

## **SUPPORT FUNCTIONS**

The broad category of "Support" focuses on the guidance needs of the Branches and Divisions in support of the Directors. Support functions include:

- FEMA / CalOES
- Finance / Cost Recovery
- GIS
- JIC
- Law Enforcement
- Legal
- Legislative
- Liaison
- Logistics

### **FINANCE / COST RECOVERY OBJECTIVES**

1. Prepare and provide tools and guidance to agencies for cost recovery.
2. Prepare and provide tools and guidance to other branches for cost recovery.
3. Refine initial projections regarding the effects on tax revenues by jurisdiction.
4. Reach out to other agencies to provide coordination and support.
5. Facilitate cost recovery.

**Participating Agencies:** Butte County, Town of Paradise, City of Chico, City of Oroville

### **GIS**

1. Fulfill data, mapping, and reporting requests.
2. Maintain ArcGIS online County Organization site now at over 200 users.
3. Maintain associated web mapping applications.
4. Provide mobile mapping applications for varying teams of field workers.
5. Coordinate with Division Leads on GIS needs for their projects.
6. Coordinate with Outside Agencies and consultants regarding data and online sharing and integration.
7. Manage outside GIS support from multiple public agencies, private agencies, and volunteer groups.

**Participating Agencies:** Butte County, Town of Paradise, City of Chico, City of Oroville

### **JOINT INFORMATION CENTER OBJECTIVES**

1. Continue operating a Joint Information Center (JIC) with representatives from local, state, and federal agencies, as well as community-based partners.
2. Maintain JIC hours
  - a. Monday – Friday 0800 to 1900
  - b. Saturday 0800-1300
  - c. Closed Sunday
  - d. Closed 12/23, 12/24, 12/25, 12/31, and 1/1
3. Hire two additional extra-help Community Relations Coordinators to assist with public information functions in the JIC.
4. Support public information for shelters, animal care, and changing weather conditions.

5. Support public information for DROC branches and divisions.
6. Promote the Consolidated Debris Removal Program to all property owners with properties damaged or destroyed by the Camp Fire to encourage participation. This includes direct property owner outreach (numerous large community meetings, resource fairs, and small community-based workshops), media relations, and social media campaigns.
7. Establish additional print materials for fire survivors without access to email or internet.
8. Respond to public inquiries received by email at [ButteCountyRecovers@buttecounty.net](mailto:ButteCountyRecovers@buttecounty.net) on a daily basis.
9. Continue to coordinate information with 2-1-1 to provide a call center resource for fire survivors.

**Participating Agencies:** Butte County, Town of Paradise, City of Chico, City of Oroville, FEMA, CalOES, SBA, EPA, DTSC, Red Cross

## **LAW ENFORCEMENT OBJECTIVES**

1. Provide law enforcement support in burned areas as requested.

**Participating Agencies:** Butte County, Paradise Police Department, California Highway Patrol, Town of Paradise, City of Chico, City of Oroville, National Guard

## **LEGAL OBJECTIVES**

1. Assist in preparation of urgency ordinance for approval by the Board of Supervisors to temporarily modify or suspend various zoning regulations to allow for the transition of residents made homeless or displaced by the Camp Fire to interim and long-term shelter in the Camp Fire-impacted area.
2. Continue to support Debris Removal Division regarding Right of Entry and Alternative Program documentation.
3. Support various departments as legal questions arise as a result of the Camp Fire and recovery.

**Participating Agencies:** Butte County, Town of Paradise, City of Chico, City of Oroville, City of Gridley

## **LEGISLATIVE OBJECTIVES**

1. Research legislative opportunities associated with reimbursement for response and recovery activities, backfilling local revenue sources, forgiveness of State contract costs, and possible changes to building-specific State and federal codes and regulations to streamline rebuilding.
2. Work with Directors and the Steering Committee to refine and prioritize legislative requests.
3. Request legislative assistance in identifying funding and disposal solutions for the timber and biomass debris associated with the Camp Fire.
4. Set up regular meetings/communication with legislative delegation or staff to facilitate better communication on required needs and requests.

**Participating Agencies:** Butte County, Town of Paradise, City of Chico, City of Oroville, City of Gridley, State and federal representatives and staff

## **LIAISON OBJECTIVES**

1. Respond to inquiries from divisions, cooperators, elected officials and others, and direct issues to the UDROC division(s) as appropriate.
2. Participate in the reentry (repopulation) process and assure coordination with UDROC.

**Participating Agencies:** Butte County, Town of Paradise, City of Chico, City of Oroville, other cooperating agencies

## **LOGISTICAL OBJECTIVES**

1. Support any and all procurement needs associated with human shelter.
2. Support any and all procurement/facility needs associated with the operation and/or consolidation of animal shelters.
3. Support procurement needs for the JIC and the UDROC.
4. Begin gathering information for preparation of Post Event MOU's for all out of county resources that responded to activation.
5. Provide assistance to Cal OES, and any other agencies requiring logistical assistance while in county.
6. Identify and maintain staffing needs of the DROC and General Services DOC.
7. Continue to work with Donations Management to procure needed supplies through donations when available.
8. Continue demobilization efforts of equipment no longer needed at shelters/facilities.

**Participating Agencies:** Butte County, Town of Paradise, City of Chico, City of Oroville

## HEALTH & HUMAN SERVICES BRANCH

The broad category of Health & Human Services focuses on functional areas and resources directly related to and affecting the immediate needs of residents (human and animal).

Division areas include:

- Animal Care & Shelter
- Behavioral Health
- Disaster Recovery Center
- Family Support/Mass casualty
- Human Care & Shelter
- Medical
- Schools
- Volunteers and Donation Management

### Estimated Timeline:

Est. # of months:	1	2	3	4	5	6
	18-Nov	18-Dec	19-Jan	19-Feb	19-Mar	19-Apr
Care & Shelter						
Disaster Recovery Center						
Family Support						
Medical						
Schools						
Volunteers / Donations						

### ANIMAL CARE & SHELTER OBJECTIVES

1. Protect the health and safety of the public, responders and support staff.
2. By December 20, 2018, Microchip, band or tag all unowned large and small animals and update photos for database entry and initiate animal transfers to long-term brick and mortar shelters.
3. By December 20, 2018, identify capacities of available brick and mortar shelters that can receive animals for longer-term sheltering and reunification.
4. Complete interviews of all human shelter fire survivors who acknowledge having animals to ensure those with sheltered animals are paired with a reunification team member and make sure shelter residents with lost animals can review the "stray database".
5. By December 21, 2018, all owned large animals will be relocated to Camelot Equestrian Park and all stray large animals are in foster placement.
6. Re-contact owners of all owned sheltered animals to encourage and assist with reunification by January 4, 2019.
7. Target January 4, 2019, as a tentative emergency shelter closure date and message accordingly, with the anticipation that this objective may last until January 15, 2019.
8. Work with other community shelters to assist with animal care.
9. Continue reunification efforts to support a January 4, 2019, emergency shelter closure date, with the anticipation that this objective may last until January 15, 2019.
10. Work with other community shelters to assist with the adoption of stray animals.

**Participating Agencies:** Butte County, Town of Paradise, City of Chico, City of Oroville

## **BEHAVIORAL HEALTH OBJECTIVES**

1. Provide staffing (County Operated and Volunteer) for ongoing behavioral health support to the Disaster Recovery Center for survivors 6 days a week during operating hours.
2. Provide ongoing emergency crisis response (5150 assessment) and Medication Assisted Treatment (for substance use withdrawal) to Red Cross Shelters upon request for assistance with survivors in BH distress.
3. Continue to search and locate current open clients (youth and adult) of BH who have been displaced and provide needed mental health health/SUD supports and services.
4. Coordinate with Butte County Office of Education for BH needs of students identified as needing intensive services.
5. Assist with re-entry emotional support for survivors returning to homes.

**Participating Agencies:** Butte County, Butte County Office of Education

## **DISASTER RECOVERY CENTER OBJECTIVES**

1. Provide critical Federal, State, County, Town and Non-Profit assistance to survivors so they can continue the recovery process from the Camp Fire.
2. Provide a safe accessible one-stop location where survivors can have direct access to government agencies for document replacement, services and/or assistance.
3. Maintain flexibility in the organization of the DRC to adjust to changing needs and resources of the survivors and providers. As providers leave the DRC, assess and expand existing resources and add new ones. And as the recovery timeline changes, provide the necessary services to support the recovery efforts.
4. Maintain the staffing the DRC to process visitors in a timely and orderly fashion.
5. Monitor traffic flow of the DRC to expand and contract service areas as their services are used and new services are created.
6. Support the agencies and organizations in the DRC by providing assistance with seating, line management and information.

**Participating Agencies:** Reference the Butte County Unified Disaster Recovery Operations Participating Agencies list on page 22.

## **FAMILY SUPPORT / MASS CASUALTY OBJECTIVES**

1. Continue to contact and provide services to the remaining families who have lost a loved one in the Camp Fire.
2. Begin transitioning facility closure as the need decreases since many families have received services or referred to their local chapter. Date of facility closure scheduled for January 12, 2019.
3. Create a short-term resource for those families who may need additional time or management of service/referral.

**Participating Agencies:** American Red Cross, Butte County Department of Employment & Social Services, Public Guardian/Public Administrator, Butte County Office of Education, Butte County Sheriff-Coroner's Office, California Funeral Directors Association, California Office of Emergency Services, California Department of Social Services-Disaster Services, Cal Northern School of Law, Church of the Brethren, FEMA





## **HUMAN CARE & SHELTER OBJECTIVES**

1. Support shelter functions and ensure survivors have physical and facility needs met until SDFG shelter closure on January 31, 2019.
2. Assist in providing transportation through the B-line bus system long-term to access the DRC and community resources for transition purposes through January 31, 2019.
3. Assist the MASTT Team in the transition of survivors from the shelter through case management and access to community resources.
4. Prepare daily reports for UDROC Sit/Stat data collection

**Participating Agencies:** Butte County, Town of Paradise, City of Chico, City of Oroville

## **MEDICAL OBJECTIVES**

The core organization of the medical objectives are the MHOAC 17 essential functions. These objectives will not include those MHOAC functions whose primary responsibility fall to Behavioral Health or Environmental Health.

1. Assessment of Immediate Medical Needs / Coordination of Disaster Medical Resources
  - a. Continue to provide low level medical support to the Silver Dollar shelter.
  - b. Continue to provide low level medical supplies to the Silver Dollar shelter.
  - c. Assist Ampla to operate shelter on-site medical clinic.
2. Monitor and prevent Infectious Disease
  - a. Monitor for infectious disease
    - i. Provide isolation case definitions for respiratory and GI illness
    - ii. When possible, provide vaccination for influenza, Tdap and Hep A.
    - iii. Collect and report on isolation data
  - b. Support isolation facilities at each shelter site
3. Assist in coordinating outpatient community medical capacity
  - a. Work with state agencies and local organizations to expedite re-opening of outpatient facilities
  - b. Work with state agencies, local organizations and local medical providers to maximize capacity in alternate facilities.
4. Monitor inpatient medical capacity
  - a. Monitor daily hospital status (Open versus Advisory versus closed) and the number of Emergency Room visits.
5. Contribute to discharge planning efforts provided by other agencies (DESS, FEMA) when medical assessment is needed.
6. Messaging to the public as needed to support the above objectives.
7. Health Surveillance and epidemiological analyses of community health status.

**Participating Agencies:** Butte County, California Department of Public Health, CalOES, local medical providers

## **SCHOOLS OBJECTIVES**

1. The Schools Trauma Response and Recovery Team will be developing the supports and services for remaining weeks of December and January.
2. BCOE will continue to support instruction and achievement for ALL county students and schools in operation during this upcoming operational period.
3. Seeking funding to support our coordinated mental health programming in the area of counseling/training and supports for students and staff.
4. Identifying the enrollment numbers for all Butte County Schools by January 9<sup>th</sup>.
5. Providing effective and clear communication to students and staff, as well as the families and community constituents we serve.
6. Continue to provide logistical support in facilitating temporary school site situations.
7. Continue to provide long-range and strategic planning with respect to school rebuilding scenarios.

**Participating Agencies:** BCOE, Butte County School Districts, other school districts as appropriate.

## **VOLUNTEERS / DONATION MANAGEMENT OBJECTIVES**

1. Continue administration of donation management software to capture in-kind donation offers.
2. Continue to leverage offers of in-kind donations to support the needs of those affected by the Camp Fire.
3. Continue to capture and catalog volunteer hours and value of donated goods to document credit toward Federal Assistance.
4. Work with the PIO to continue volunteer and donation messaging through all media outlets.
5. Continue to support (i.e., personnel, equipment, materials) donations management facilities (warehouses and distribution centers) in Chico and Oroville.
6. Continue administration of volunteer management software to offer volunteer opportunities to the public.
7. Continue engagement of public, private, nonprofit organizations to expand volunteer opportunities that meet recovery needs
8. Increase AmeriCorps program support through mid-March 2019 for volunteer efforts.
9. Continue to refine the efficiency of processing volunteers into the Disaster Service Worker Volunteer Program.
10. Expand the engagement of organized or affiliated groups to meet critical unmet volunteer needs.
11. Develop demobilization plan by December 17, 2018 transition DROC Donation and Volunteer Division activities to a local non-profit by January 31, 2019.

**Participating Agencies:** Butte County, Town of Paradise, City of Chico, City of Oroville, FEMA, CalOES, Adventist Health, AmeriCorps St. Louis, California Volunteers

## ENVIRONMENT & LAND USE BRANCH

The broad category of Environment & Land Use focuses on natural, built, and economic resource needs (e.g. watershed, civic infrastructure, housing). Internal committee areas include:

- Build & Rebuild
- Debris
- Economic Development & Business Recovery
- Interim Housing
- Infrastructure
- Timber & Biomass
- Watershed

### Estimated Timeline:

Est. # of months:	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21
	18-Nov	18-Dec	19-Jan	19-Feb	19-Mar	19-Apr	19-May	19-Jun	19-Jul	19-Aug	19-Sep	19-Oct	19-Nov	19-Dec	20-Jan	20-Feb	20-Mar	20-Apr	20-May	20-Jun	20-Jul
Build & Rebuild																					
Business Recovery																					
Debris Removal																					
Infrastructure																					
Interim Housing																					
Timber/Biomass																					
Watershed																					

## BUILD & REBUILD OBJECTIVES

1. Coordinate with Debris, Housing, and Economic Development & Business Recovery Divisions on requirements for application or programs.
2. Identify needs for ordinances, resolutions and policies regarding the rebuild process
  - a. County to consider age restriction on manufactured home units.
3. Create web page to centralize rebuild information by jurisdiction
  - a. Update Town of Paradise and County webpages and link info to [Buttecountyrecovers.org](http://Buttecountyrecovers.org).
4. Draft handouts, flow charts and other documentation for the public and agencies on the permit process.
5. Draft situation status categories for division.
6. Coordinate with FEMA on MHU installation requirements.
7. Identify data needs and outputs/reports.
  - a. Refine Damage Assessment numbers and coordinate by jurisdiction.
  - b. Prepare estimates by incorporated and unincorporated community.
  - c. Import applicable data into TRAKiT or other Town of Paradise database.

**Participating Agencies:** Butte County, Town of Paradise, Building Divisions, Environmental Health, Planning, Pubic Works, Fire, Utilities

## DEBRIS OBJECTIVES

1. Continue to coordinate information across individuals from each jurisdiction.
2. Continue Household Hazardous Waste- (HHW) Phase 1.
3. County to continue liaison efforts with EH staff and US EPA, Department of Toxic Substances Control (DTSC).
4. Coordinate with DTSC regarding new mission task specific to commercial.

5. Right of Entry (ROE) Center, DRC & drop off locations:
  - a. Identify, collect and report situations status of ROEs from all drop-off locations.
  - b. Train staff of database/data capture for movement across County departments.
  - c. Scale up to fully staffed, all operational.
6. Town Halls for Debris Communication:
  - a. Coordinate with JIC
  - b. Calendar and staff
7. Data coordination:
  - a. Continue efforts with GIS system in place with EPA/DTSC
    - i. Identify reconciliation process for parcels (Calfire/GIS)
  - b. Develop agenda and action plan for data capture for county software
  - c. Continue collaborate with other divisions/Departments
8. Alternative Program (opt out):
  - a. Complete vetting process and set timeline
  - b. Coordinate messaging with JIC (to include ordinance)
  - c. Release to public
  - d. Develop work flow for processing
  - e. Train staff on information and Q & A scripts
9. Debris/Site Clean:
  - a. Identify In Command (IC) role for CalOES Debris Recovery Operations Center
  - b. Share sit stats across agencies and adjust as needed (US EPA, DTSC, CalOES, County, Town)
  - c. Coordinate flow of information communication across ROE/other divisions

**Participating Agencies:** Butte County, Town of Paradise, City of Chico, City of Oroville, FEMA, CalOES, CalRecycle

## **ECONOMIC DEVELOPMENT/BUSINESS RECOVERY OBJECTIVES**

1. Host a business recovery forum to provide information and begin connecting businesses with resources for recovery.
2. Contact each business in the fire perimeter that is undamaged to understand what they need to open.
3. Train Town and County staff along with business partners on Sales Force as the central database for tracking contact with affected businesses.
4. Expand the presence for business assistance resources at the Disaster Recovery Center in Chico.
5. Begin planning for a physical location in Paradise for a Business Resource Center.
6. Staff a public phone line and email for business inquiries about email. (staffing provided by Alliance for Workforce Development Business Services Representatives)
7. Promote community events and workshops hosted by local, state, and federal business recovery partners.

**Participating Agencies:** Butte County, Town of Paradise, City of Chico, City of Oroville, EDA, Go-Biz, Homeland Security and FEMA Economic Recovery Units

## **INTERIM HOUSING OBJECTIVES**

1. Serve as the single point of contact for referrals of housing solutions and/or available land.
2. Identify interim housing options.
3. Refer possible sites to FEMA for review and assessment.
4. Review and submit additional FEMA proposed sites to the Steering Committee for next steps.
5. Collaborate with other housing efforts and groups in the community.
6. Develop relationships and obtain information from counties who have experienced recent and similar disaster events.

**Participating Agencies:** Butte County, Town of Paradise, City of Chico, City of Oroville, City of Gridley, FEMA, CalOES, HUD, HCD

## **INFRASTRUCTURE OBJECTIVES**

1. Continued coordination with Recovery Funding Agencies.
2. Coordination and support of infrastructure needs for the FEMA Housing sites being evaluated, mainly information sharing with Jurisdictions that are working with FEMA on this effort.
3. Perform pre and post roadway analysis and distribute it to FEMA for reimbursement and discussion.

**Participating Agencies:** Butte County, Town of Paradise, City of Chico, City of Oroville, Paradise Irrigation District, Del Oro Water Co., Utilities (PG&E, AT&T, others)

## **TIMBER & BIOMASS OBJECTIVES**

1. Determine the scope of the damage to trees
  - a. Hire Arborists and Registered Professional Foresters (RPF's) to assess the damage and develop an estimate the number of dead and damaged trees that pose a hazard.
2. Determine legal & regulatory authority for removal and utilization of timber and vegetative waste
  - a. Determine timber harvest requirements for merchantable trees
  - b. Consider an emergency ordinance declaring hazard trees a public nuisance
  - c. Board of Forestry: Emergency Exemption for Forest Practice Rules
  - d. Research establishing a Joint Powers Authority (between Town & County) to administer funding.
3. Determine funding sources at federal, state, local and private level to assist in the removal of timber and vegetative waste.
  - a. Use of Disaster Category A funding for Town and County Right of Way
  - b. Request change in scope for the California Climate Investment grant currently under management by the Butte County Fire Safe Council from fuel reduction to hazard tree assessment.
  - c. Request legislative support for emergency allocation of funds allocated to the California Forest Management Task Force and the California Air Resource Board's Cap and Trade Program.
  - d. Determine the scope of tree removal that will be funded as part of the Debris Removal process using Federal funding.



4. Seek legislative assistance in identifying funds and disposal solutions for timber and biomass debris associated with the Camp Fire.
5. Determine sourcing for timber and bio mass utilization
  - a. Develop a list of organizations who can utilize the timber and biomass including but not limited to saw logs, Bio-Char, Mulch, firewood and cogeneration of power.

**Participating Agencies:** Butte County, Town of Paradise, City of Chico, City of Oroville

## **WATERSHED OBJECTIVES**

1. Develop Public Information.
2. Coordinate debris flow mitigation.
3. Coordinate flood mitigation.
4. Develop/refine grant-funding opportunities.
5. Develop/execute staffing Plan.
6. Develop groundwater monitoring.

**Participating Agencies:** Butte County, Town of Paradise, City of Chico, City of Oroville, CalOES, DWR, FEMA

## **PLANNING COORDINATOR OBJECTIVES**

The interim Planning Section consists of a team of local experts to assist in the build out of the UDROC and lay a foundation for successful recovery for the County, Cities and Town. The Planning team will consist of:

- Planning Coordinator
- Situation Status
- Documentation Unit

## **PLANNING OBJECTIVES:**

1. Assist and support core DROC Directors, Branch Coordinators and Division Leaders in short term objective setting.
2. Work with branches and support division to prepare operation plan for the period effective January 17, 2019 through February 14, 2019.
3. Ensure regular Sit-Stat reports.
4. Establish long-term staffing needs for branch if necessary.

**Participating Agencies:** Butte County, Town of Paradise, City of Chico, City of Oroville

## UDROC STAFFING

### STEERING COMMITTEE

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## HEALTH & HUMAN SERVICES BRANCH

### BRANCH COORDINATOR

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## Butte County Unified Disaster Recovery Center Participating Agencies

### Federal Agencies

- FEMA
- Housing and Urban Development\*
- IRS
- SBA
- Social Security
- State Department (Passport Agency)
- US Postal Service
- USDA

### Town of Paradise

### County Agencies

- Assessor's Office
- Behavioral Health
- Butte County Office of Education
- Child Support Services
- Clerk Recorder
- Development Services
- Employment and Social Services
- Environmental Health
- Library
- Sheriff's Office (DNA)
- Tax Collector
- Veterans Service Office

### State Agencies

- CalOES
- CalPERS
- CalVet
- CDSS Disaster Relief
- CDTFA California Department of Tax and Fee Administration
- Contractor's Board
- DMV
- EDD
- FTB
- Housing & Community Development
- Insurance
- Public Health

### Non-Government Organizations

- Adventist Health Feather River Hospital
- AFWD – Alliance for Workforce Development
- American Institute of Architects
- American Red Cross
- Anthem Blue Cross
- BC Office of Education
- Billy Graham Rapid Response Team
- Butte 2-1-1
- California Fire Foundation
- Comfort Dogs
- Disability Action Center
- Far Northern Regional Center
- Legal Services of Northern California
- North Valley Property Owners Assn.
- NVCSS Northern Valley Catholic Social Services
- Paradise Adopt-A-Family
- Roads Home
- Salvation Army
- Samaritans Purse Disaster Relief
- Society of St. Vincent de Paul
- Southern Baptist Convention Disaster Relief – California
- Team Rubicon Disaster Response
- Tzu Chi Foundation
- United Methodist Committee on Relief
- United Policy Holders
- United Way
- Valley Oak Children Services
- Valley Contractors Exchange
- Veteran Resource Centers of America
- Work for Warriors
- World Central Kitchen
- XFINITY Wifi

\*Requested - Pending

**CAMP FIRE – DR-4407  
UNIFIED DISASTER RECOVERY  
OPERATIONS CENTER  
ACTIVATION PLAN**

FOR OPERATIONAL PERIOD 5

FROM: DATE	1/17/2019	TO	02/14/2019
TIME	0800	TO	0800



## PLAN OVERVIEW

As the Camp Fire response has progressed, leadership of the County of Butte, Town of Paradise, City of Chico, City of Oroville, and City of Gridley recognize the value of a coordinated/unified approach to recovery and support of ongoing recovery operations. Notably, the value of this coordinated/unified approach is to reduce duplication, assist in resource allocation, and minimize resource drain on the County, Town, and Cities as they address the myriad of recovery needs. This, in turn, maximizes potential cost recovery and reduces the financial burden on the County, Town, and Cities, ultimately ensuring mutual and individual jurisdictional interests are met.

## FRAMEWORK

Using FEMA's National Disaster Recovery Framework (NDRF) as a platform for how communities build, sustain, and organize recovery activities, this plan is designed to do more than restore the community's physical structures. Through coordinating resources and partnerships, it aims to address the needs of community members and businesses who have experienced emotional, financial and physical devastation resulting from this nationally declared disaster.

While the NDRF includes five pillars critical to any disaster response (natural and cultural resources; infrastructure systems; housing; health and social services; and economic recovery), this Unified Disaster Recovery Operation Center (UDROC) model has been modified into three core branches of varying durations to better fit the County's, Town's and Cities' needs.

The Organizational Chart in this document provides a visual representation and order for the following branch and division definitions:

**Steering Committee:** This executive oversight function provides top-level direction to the Directors and Support Function areas in the UDROC.

**Directors:** Staffed at the highest managerial level of each jurisdiction, the Directors oversee and guide the Branch Coordinators. The Directors report up to the Steering Committee, and coordinate as needed with support functions including; FEMA/CalOES, Finance / Cost Recovery, the JIC, Law Enforcement, Legal, Legislative, Liaison, Logistics, and GIS.

**FEMA and CalOES:** Provides Federal and State resources as needed to support local agency efforts on the UDROC.

**Finance/Cost Recovery:** Responsible for cost and revenue tracking and accountability by jurisdiction; guide and monitor the fiscal solvency of the jurisdiction of responsibility; ensure maximum cost recovery from State and federal resources.

**GIS:** Provide mapping and geographic data for all participating agencies.

**Joint Information Center (JIC):** Provides timely and accurate information to the public in a cross-jurisdictional and unified manner.

**Law Enforcement:** Participate as needed for the committee needs. Oversees and manages the re-entry and repopulation process. Lead by Law Enforcement with assistance from CalFIRE, the Health Department, Legal, water district, utilities, the JIC, and other directly relevant function areas regarding the re-entry and ultimately repopulation of affected areas. **Re-entry** is defined as allowing residents temporary access to their property, for example to examine their property, search for valuables, etc., but does not allow for overnight or extended stays. **Repopulation** is the opening of affected areas for residents and businesses to re-inhabit their property whether in an existing green-tagged building, or in temporary units once the site is deemed safe, or for debris removal/rebuild purposes.



**Legal:** Responsible for providing legal support in drafting regulations, policies, and answering legal questions. Anticipated participants include County Counsel, and Town and City Attorneys.

**Legislative:** Pursues legislation related to response and recovery needs. Example: legislation for temporary backfill from State of lost property tax, sales tax, and other revenue sources.

**Liaison:** Provides continuity and communication assistance among Divisions and Branches as needed.

**Logistics:** Responsible for ensuring all procurement, contracting, and facilities needs are addressed for all participating agencies and tracking of applicable paperwork.

**Health & Human Services Coordinator:** The focus of this recovery support branch includes the assessment and recovery of community health, social services, and health care facilities. The support of social services programs for at-risk and vulnerable children, individuals, and families affected by the disaster fall under this category. This person must neutrally consider the implications and/or benefits to all jurisdictions, and reports up to the Director level.

**Animal Care & Shelter:** Refers to the short-term, temporary emergency housing and care needs established during and as a direct result of the fire event for small and large animals.

**Behavioral Health:** Focus on the mental health needs of shelters, evacuees, and survivors.

**Disaster Recovery Center:** Coordination of services for survivors needing information about disaster assistance programs, as well as replacement of essential documents lost in the fire.

**Human Care & Shelter:** Refers to the short-term, temporary emergency housing and care needs established during and as a direct result of the fire event.

**Medical:** Focus includes the assessment and recovery of community health, and health care facilities; informs other relevant divisions as needed.

**Schools:** Plans for and coordinates all issues related to school facilities and students displaced and/or affected by the incident.

**Volunteers / Donation Management:** Coordination of volunteers needs and acquisition, as well as both physical and monetary donations.

**Environment & Land Use Coordinator:** This position must neutrally consider the implications and/or benefits to all jurisdictions, and reports up to the Director level. The Environment and Land Use Division includes the natural, built, and economic environment.

**Build & Rebuild:** Creates the process to assist residents with property issues related to destroyed and damaged properties from permitting to occupancy.

**Debris:** Oversight, direction, and advocacy related to the debris removal process and potential for a bevy of subset issues (e.g. over-scraping, soil testing).

**Economic Development:** AKA Business Recovery, this division addresses the urgency of restoring revenue generating activity, and swiftly addressing the needs of impacted organizations and businesses. In tandem, the branch should be aware of, if not involved in activities that affect workforce retention.

**Infrastructure (Public):** Supports natural and built resource needs such as water systems, storm water, streets and right of way, signals, signs, communication facilities, municipal facilities, etc.

**Interim Housing:** Focuses on the post-shelter, interim housing needs through the recovery progression. This committee works directly with FEMA and CalOES for federal and state resources and assistance.

**Timber & Biomass (Public):** Addresses short term impacts of dead and dying trees, and develop a timber and biomass mitigation plan, and long-term needs assessment.

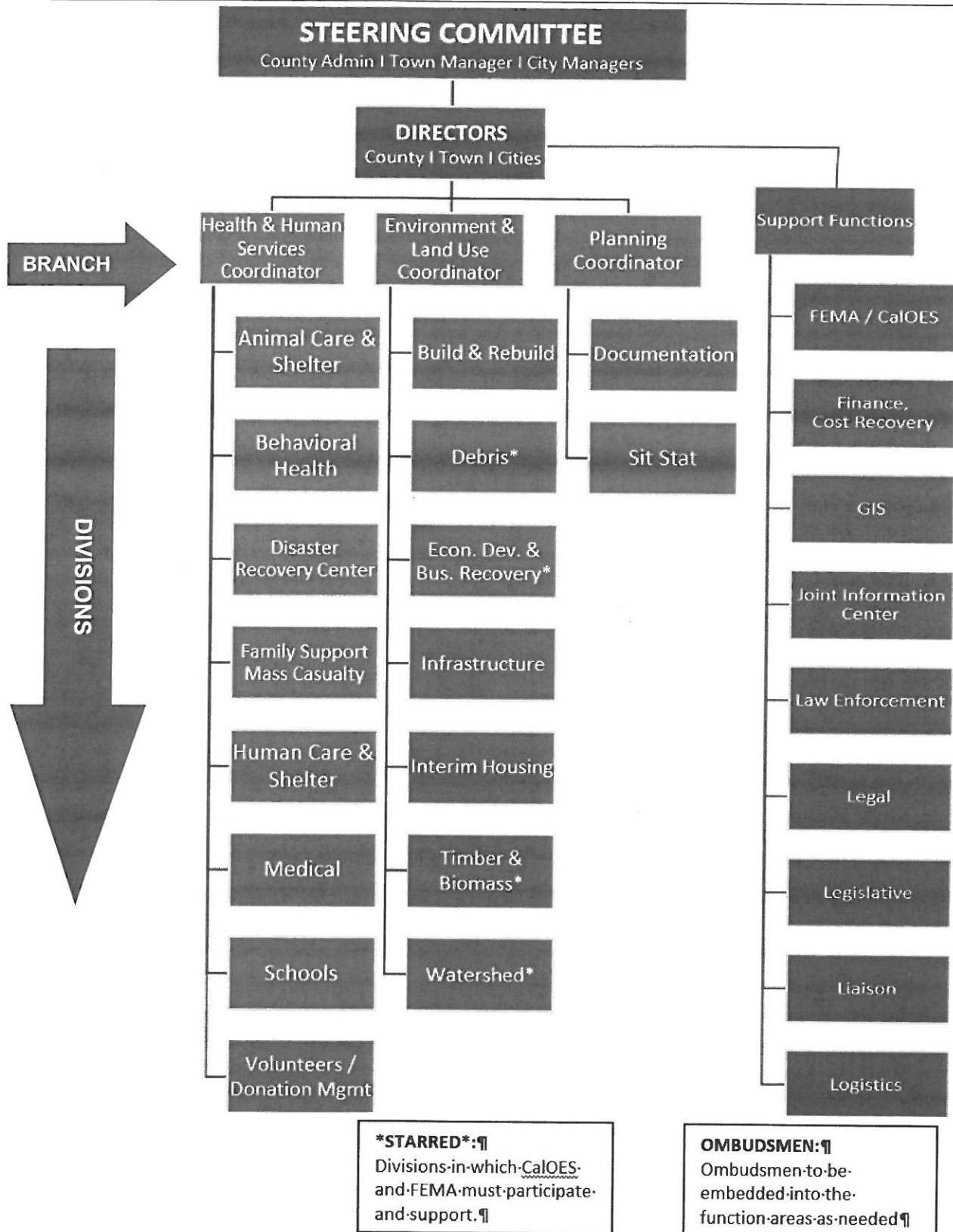
**Watershed:** The purpose of the Watershed Division is to assist the pertinent jurisdiction in taking timely action to protect life and property from critical watershed risks caused by the Camp Fire, the rain event(s), and the potential for debris flows and other risks.

**Planning Coordinator:** Leads planning team, facilitates meeting, acts as Planning conduit to the Recovery Directors, advises branch and unit leads on potential needs.

**Documentation:** Collects all agency specific documents, creates sign in roster, archives all documents, creates and populates action plan content, prints and distributes plan.

**Situation Status Report:** Maintains all real-time dynamic data, determines data needs, generates specific data reports, assists in document generation.

## MAPS / DRAWINGS: Organizational Chart



## **STEERING COMMITTEE**

The Steering Committee sets the priorities for the Branches and Divisions in support of the Directors. The priorities for this period include the following:

- Animal Care & Shelter
  - Reunification & Adoptions
- Debris Removal
  - Phase II Alternative Plan
- Disaster Recovery Center
  - Continue to monitor the number of disaster survivors who visit the DRC
- JIC / Community Meetings
  - Coordinate Meetings & Information
- Interim Housing
  - Identify interim housing sites

## **UDROC OBJECTIVES**

### **DIRECTOR OBJECTIVES**

1. Ensure that all goals and objectives from branches and support divisions are being met.
2. Implement plan developed by the Animal Care & Shelter Division and the Human Care & Shelter Division to close the human and animal shelters in January 2019.
3. Provide information to the Steering Committee, and elected members of the Board of Supervisors and City and Town Councils, as needed.
4. Monitor current UDROC structure and make suggested changes if necessary to ensure recovery operations are proceeding organizationally as necessary.
5. Begin transition/integration of UDROC functions into existing County/Town/City departments and functions.
6. Work with the Steering Committee to develop priorities and timelines for debris removal.
7. Provide overall guidance to Branch Coordinators and Division leads within the UDROC structure.

## SUPPORT FUNCTIONS

The broad category of "Support" focuses on the guidance needs of the Branches and Divisions in support of the Directors. Support functions include:

- FEMA / CalOES
- Finance / Cost Recovery
- GIS
- JIC
- Law Enforcement
- Legal
- Legislative
- Liaison
- Logistics

## FINANCE / COST RECOVERY OBJECTIVES

1. Facilitate cost recovery.

**Participating Agencies:** Butte County, Town of Paradise, City of Chico, City of Oroville

## GIS

1. Fulfill data, mapping, and reporting requests.
2. Maintain ArcGIS online County Organization site now at over 200 users.
3. Maintain associated web mapping applications.
4. Provide mobile mapping applications for varying teams of field workers.
5. Coordinate with Division Leads on GIS needs for their projects.
6. Coordinate with Outside Agencies and consultants regarding data and online sharing and integration.
7. Manage outside GIS support from multiple public agencies, private agencies, and volunteer groups.

**Participating Agencies:** Butte County, Town of Paradise, City of Chico, City of Oroville

## JOINT INFORMATION CENTER OBJECTIVES

1. Transition to a virtual Joint Information Center (JIC) with representatives from local, State, and federal agencies, as well as community-based partners.
2. Maintain JIC hours, Monday – Friday, 0800 to 1700, on-call as needed.
3. Support public information for all DROC branches and divisions.
4. Promote the government-sponsored and Alternative Debris Removal Programs to all property owners with properties damaged or destroyed by the Camp Fire to encourage participation. This includes direct property owner outreach (numerous large community meetings, resource fairs, and small community-based workshops), media relations, and social media campaigns.
5. Promote proper fire debris removal options for property owners including potential enforcement for improper fire debris removal.
6. Establish additional print materials for fire survivors without access to email or internet.
7. Respond to public inquiries received by email at [buttecountyrecovers@buttecounty.net](mailto:buttecountyrecovers@buttecounty.net) on a daily basis.

8. Continue to coordinate information with 2-1-1 to provide a call center resource for fire survivors.

**Participating Agencies:** Butte County, Town of Paradise, City of Chico, City of Oroville, City of Gridley, FEMA, CalOES, SBA, EPA, DTSC, Red Cross

## **LAW ENFORCEMENT OBJECTIVES**

1. Provide law enforcement support in burned areas as requested.

**Participating Agencies:** Butte County, Paradise Police Department, California Highway Patrol, Town of Paradise, City of Chico, City of Oroville, National Guard

## **LEGAL OBJECTIVES**

1. Assist in preparation of amended urgency ordinances for approval by the Board of Supervisors to allow for temporary transitional housing and to regulate debris removal.
2. Support Debris Removal Division in implementing Right of Entry forms and Alternative Program documentation.
3. Support various departments as legal questions arise as a result of the Camp Fire and recovery.

**Participating Agencies:** Butte County, Town of Paradise, City of Chico, City of Oroville, City of Gridley

## **LEGISLATIVE OBJECTIVES**

1. Research legislative opportunities associated with reimbursement for response and recovery activities, backfilling local revenue sources, forgiveness of State contract costs, and possible changes to building-specific State and federal codes and regulations to streamline rebuilding.
2. Work with Directors and the Steering Committee to refine and prioritize legislative requests.
3. Request legislative assistance in identifying funding and disposal solutions for the timber and biomass debris associated with the Camp Fire.
4. Set up regular meetings/communication with legislative delegation or staff to facilitate better communication on required needs and requests.

**Participating Agencies:** Butte County, Town of Paradise, City of Chico, City of Oroville, City of Gridley, State and federal representatives and staff

## **LIAISON OBJECTIVES**

1. Respond to inquiries from divisions, cooperators, elected officials and others, and direct issues to the UDROC division(s) as appropriate.

**Participating Agencies:** Butte County, Town of Paradise, City of Chico, City of Oroville, other cooperating agencies

## **LOGISTICAL OBJECTIVES**

1. Support any and all procurement needs associated with human shelter.
2. Support all needs associated with the operation / consolidation and closing of the Del Oro and Butte County Fair animal shelters.

3. Support procurement needs for the JIC and the UDROC.
4. Assist CalOES and any other agencies requiring logistical assistance while in the County.
5. Identify and maintain staffing needs of all unites.
6. Continue demobilization efforts of equipment no longer needed at shelters/facilities.

**Participating Agencies:** Butte County, Town of Paradise, City of Chico, City of Oroville

## HEALTH & HUMAN SERVICES BRANCH

The broad category of Health & Human Services focuses on functional areas and resources directly related to and affecting the immediate needs of residents (human and animal). Division areas include:

- Animal Care & Shelter
- Behavioral Health
- Disaster Recovery Center
- Human Care & Shelter
- Medical
- Schools
- Volunteers and Donation Management

### Estimated Timeline:

Est. # of months:	1	2	3	4	5	6
	18-Nov	18-Dec	19-Jan	19-Feb	19-Mar	19-Apr
Care & Shelter						
Disaster Recovery Center						
Family Support						
Medical						
Schools						
Volunteers / Donations						

## ANIMAL CARE & SHELTER OBJECTIVES

1. Protect the health and safety of the public, responders and support staff.
2. Continue to identify and monitor capacities of available brick and mortar shelters that can receive stray animals for longer-term sheltering and adoptions / fostering options.
3. Continue to identify transfers to long-term barn programs for the remaining feral cats.
4. Complete interviews of all human shelter fire survivors who acknowledge having animals to ensure those with sheltered animals are paired with a reunification team member and make sure shelter residents with lost animals can review the "stray database".
5. Assist in fostering of animals in which owners want to utilize that option.
6. Prepare for adoption event of all animals that will be made available to public and create messaging.
7. Continue reunification efforts with anticipation that this objective may last until January 15, 2019.

**Participating Agencies:** Butte County, Town of Paradise, City of Chico, City of Oroville



## **BEHAVIORAL HEALTH OBJECTIVES**

1. Provide staffing (County Operated and Volunteer) for ongoing behavioral health support to the Disaster Recovery Center for survivors 6 days a week during operating hours.
2. Provide ongoing emergency crisis response (5150 assessment) and Medication Assisted Treatment (for substance use withdrawal) to Red Cross Shelters upon request for assistance with survivors in BH distress.
3. Continue to search and locate current open clients (youth and adult) of BH who have been displaced and provide needed mental health health/SUD supports and services.
4. Coordinate with Butte County Office of Education for BH needs of students identified as needing intensive services.
5. Assist with re-entry emotional support for survivors returning to homes.

**Participating Agencies:** Butte County, Butte County Office of Education

## **DISASTER RECOVERY CENTER OBJECTIVES**

1. Provide critical assistance to survivors so they can continue the recovery process from the Camp Fire.
2. Maintain flexibility in the organization of the DRC to adjust to changing needs and resources.
3. Participate in the weekly DRC operations call with CalOES and FEMA.
4. Provide daily count reports from the DRC.

**Participating Agencies:** Reference the Butte County Unified Disaster Recovery Operations Participating Agencies list on page 20.

## **HUMAN CARE & SHELTER OBJECTIVES**

1. Support shelter functions and ensure survivors have physical and facility needs met until SDFG shelter closure on January 31, 2019.
2. Assist in providing transportation through the B-line bus system and other identified transportation sources to access the DRC and community resources for transition purposes through January 31, 2019.
3. Assist the MASTT Team in the transition of survivors from the shelter through case management and access to community resources.
4. Prepare daily reports for UDROC Sit/Stat data collection

**Participating Agencies:** Butte County, Town of Paradise, City of Chico, City of Oroville

## **MEDICAL OBJECTIVES**

The core organization of the medical objectives are the MHOAC 17 essential functions. These objectives will not include those MHOAC functions whose primary responsibility fall to Behavioral Health or Environmental Health.

1. Assessment of Immediate Medical Needs / Coordination and demobilization of Disaster Medical Resources
  - a. Continue to provide low-level medical support to the Silver Dollar shelter.
  - b. Demobilize medical resources as shelter population and needs decrease.

2. Monitor and prevent Infectious Disease
  - a. Monitor for infectious disease
    - i. Provide medical triage guidance, including isolation case definitions, to ARC and other medical staff on clinical management of persons with GI and respiratory illness
    - ii. Encourage and support laboratory testing for persons with GI or influenza like illness
    - iii. Collect and report on isolation data
  - b. Support isolation facilities at each shelter site
3. Monitor inpatient and outpatient community medical capacity
  - a. Monitor daily hospital status reports through EMResoures (Open versus Advisory versus diverted).
  - b. Work with state agencies, local organizations and local medical providers to maximize capacity in alternate facilities.
4. Assist in resource requests through the MHOAC program.
5. Contribute to discharge planning efforts provided by other agencies (DESS, FEMA) when medical assessment is needed.
6. Messaging to the public as needed to support the above objectives.
7. Health Surveillance and epidemiological analyses of community health status.

**Participating Agencies:** Butte County, California Department of Public Health, CalOES, local medical providers

## **SCHOOLS OBJECTIVES**

1. The Schools Trauma Response and Recovery Team will be developing the supports and services for the remainder of the fiscal year.
2. Continue to support instruction and achievement for all County students.
3. Continue to see funding to support our coordinated mental health programming in the area of counseling / training and supports for students and staff.
4. Identify confirmed enrollment numbers for all Butte County schools by January 24, 2019.
5. Provide effective and clear communication to students and staff, as well as the families and community constituents we serve.
6. Continue to provide logistical support in facilitating temporary school site situations.
7. Continue to provide long-range and strategic planning with respect to school rebuilding scenarios.
8. Assist with strategic planning and activities related to the Fridley-FEMA village and school impacts.

**Participating Agencies:** BCOE, Butte County School Districts, other school districts as appropriate.

## **VOLUNTEERS / DONATION MANAGEMENT OBJECTIVES**

1. Continue administration of donation management software to capture in-kind donation offers.

2. Continue to leverage offers of in-kind donations to support the needs of those affected by the Camp Fire.
3. Continue to capture and catalog volunteer hours and value of donated goods to document credit toward Federal Assistance.
4. Work with the PIO to continue volunteer and donation messaging through all media outlets.
5. Continue to support (i.e., personnel, equipment, materials) donations management facilities (warehouses and distribution centers) in Chico and Oroville.
6. Continue administration of volunteer management software to offer volunteer opportunities to the public.
7. Continue engagement of public, private, nonprofit organizations to expand volunteer opportunities that meet recovery needs
8. Increase AmeriCorps program support through mid-March 2019 for volunteer efforts.
9. Continue to refine the efficiency of processing volunteers into the Disaster Service Worker Volunteer Program.
10. Expand the engagement of organized or affiliated groups to meet critical unmet volunteer needs.
11. Develop demobilization plan by December 17, 2018 transition DROC Donation and Volunteer Division activities to a local non-profit by January 31, 2019.

**Participating Agencies:** Butte County, Town of Paradise, City of Chico, City of Oroville, FEMA, CalOES, Adventist Health, AmeriCorps St. Louis, California Volunteers

## ENVIRONMENT & LAND USE BRANCH

The broad category of Environment & Land Use focuses on natural, built, and economic resource needs (e.g. watershed, civic infrastructure, housing). Internal committee areas include:

- Build & Rebuild
- Debris
- Economic Development & Business Recovery
- Interim Housing
- Infrastructure
- Timber & Biomass
- Watershed

### Estimated Timeline:

Est. # of months:	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21
	18-Nov	18-Dec	19-Jan	19-Feb	19-Mar	19-Apr	19-May	19-Jun	19-Jul	19-Aug	19-Sep	19-Oct	19-Nov	19-Dec	20-Jan	20-Feb	20-Mar	20-Apr	20-May	20-Jun	20-Jul
Build & Rebuild																					
Business Recovery																					
Debris Removal																					
Infrastructure																					
Interim Housing																					
Timber/Biomass																					
Watershed																					

## BUILD & REBUILD OBJECTIVES

1. Coordinate with Debris, Housing, and Economic Development & Business Recovery Divisions on requirements for application or programs.
2. Identify needs for ordinances, resolutions and policies regarding the rebuild process.

3. Draft handouts, flow charts and other documentation for the public and agencies on the permit process.
4. Update Town of Paradise and County webpages, forward for review by the JIC, and link into to Butte County Recovers webpage.
5. Coordinate permit and inspection requirements, including fees, with FEMA and other local agencies on Temporary MHU/RV parks for fire survivors and workforce labor.
6. Determine staffing options for rebuild and create estimates for anticipated workload.
7. Town of Paradise and County Public Works / Surveyor to coordinate on survey and documentation requirements for Town of Paradise rebuild.

**Participating Agencies:** Butte County, Town of Paradise, Building Divisions, Environmental Health, Planning, Pubic Works, Fire, Utilities

## **DEBRIS OBJECTIVES**

1. Creating ongoing objectives and priorities for the UDROC structure.
2. Continue to coordinate information across individuals from each jurisdiction.
3. Continue Household Hazardous Waste- (HHW) Phase 1.
4. County to continue liaison efforts with EH staff and US EPA, Department of Toxic Substances Control (DTSC).
5. Right of Entry (ROE) Center
  - a. Report situations of ROEs from center to CalOES daily.
  - b. Coordinate workflow and prioties with In Command (IC) planning Chief for CalOES
  - c. Maintain balanced ratio of collected to scanned ROEs.
6. Community Meetings
  - a. Coordinate with JIC
  - b. Calendar and staff
7. Alternative Program (opt out):
  - a. Develop, capture, and report Situational Status Reports (Sit Stats)
  - b. Report Sit Stats to CalOES daily
  - c. Report List of Alternative Addresses to CalOES weekly/per #
  - d. Develop work low for processing and inter-departmental communication
  - e. Develop workflow for Enforcement and ensure inter departmental communication
8. Debris/Site Clean:
  - a. Identify IC role for CalOES Debris Recovery Operations Center
  - b. Transition ROE center at DRC to State DROC
  - c. Coordinate flow of information communication across ROE / other divisions
9. Abatement (coordination with legal / County departments / CalOES)
  - a. Outline notification efforts
  - b. Develop timelines and process flow
  - c. Track sit stats across ROE and Alternative Program and review weekly as predictive of potential abatement properties
10. Urgency Ordinance
  - a. Coordinate efforts with County Council and other County departments
  - b. Draft revised version
  - c. Codify and submit new version of Ordinance No. 4151

**Participating Agencies:** Butte County, Town of Paradise, City of Chico, City of Oroville, FEMA, CalOES, CalRecycle

## **ECONOMIC DEVELOPMENT/BUSINESS RECOVERY OBJECTIVES**

1. Host a business recovery forum to provide information and begin connecting businesses with resources for recovery.
2. Continue outreach to businesses in the fire perimeter that is undamaged to understand what they need to open.
3. Continue assessing the needs of businesses affected by the Camp Fire.
4. Continue providing resources, as available to businesses affected by the Camp Fire.
5. Promote businesses affected by the Cap Fire as they re-open or relocate.
6. Identify sources of funding interested in supporting business development.
7. Continue planning for a physical location in Paradise for a Business Resource Center.
8. Continue staffing a public a public phone line and email for business inquiries.
  - a. Staffing provided by Alliance for Workforce Development Business Services Representatives
9. Promote community events and workshops hosted by local, State, and federal business recovery partners.
10. Identify necessary infrastructure improvements to drive economic development and incentivize business recovery.
11. Provide population estimates to businesses operating within or near the Camp Fire perimeter bi-weekly.

**Participating Agencies:** Butte County, Town of Paradise, City of Chico, City of Oroville, City of Gridley, NoRTEC, AFWD, 3CORE, Butte College, Chico State, Paradise Chamber of Commerce, Chico Chamber of Commerce, ChicoStart, CalOES, Go-Biz, FEMA, SBA, SBDC

## **INTERIM HOUSING OBJECTIVES**

1. Serve as the single point of contact for referrals of housing solutions and / or available land.
2. Identify interim housing options.
3. Refer possible sites to FEMA for review and assessment.
4. Review and submit additional FEMA approved group sites to the Steering Committee for review and approval.
5. Collaborate with other housing efforts and groups in the community.
6. Obtain information from counties who have experienced recent and / or similar disaster events.
7. Work with FEMA and CalOES to facilitate the Planning Group for planning and design of the Gridley Industrial Park group Manufactured Housing Unit (MHU) site.
8. Make contact with individuals who have been denied FEMA housing to assess need for housing and possible re-direction to FEMA.

9. Make contract with individuals who have experienced damage and may have no registered with FEMA to advise them of impending deadline for registration and provide information about how to register.

**Participating Agencies:** Butte County, Town of Paradise, City of Chico, City of Oroville, City of Gridley, FEMA, CalOES, HUD, HCD

## **INFRASTRUCTURE OBJECTIVES**

1. Coordinate needs and efforts for the Town of Paradise.
2. Continued coordination with Recovery Funding Agencies.
3. Coordination and support of infrastructure needs for the FEMA Housing sites being evaluated, mainly information sharing with Jurisdictions that are working with FEMA on this effort.

**Participating Agencies:** Butte County, Town of Paradise, City of Chico, City of Oroville, Paradise Irrigation District, Del Oro Water Co., Utilities (PG&E, AT&T, others)

## **TIMBER & BIOMASS OBJECTIVES**

1. Determine the scope of the damage to trees
  - a. Continue working with Arborists and Registered Professional Foresters (RPF's) to assess the damage and develop an estimate the number of dead and damaged trees that pose a hazard.
  - b. Complete a report on the dead and dying trees in Paradise and Magalia.
  - c. Coordinate assessment of trees with the Yankee Hill Fire Safe Council.
2. Determine legal & regulatory authority for removal and utilization of timber and vegetative waste
  - a. Consider an emergency ordinance declaring hazard trees a public nuisance
  - b. Board of Forestry: Request Emergency Exemption for Forest Practice Rules at January Board of Forestry Meeting with a request for urgency implementation.
  - c. Research establishing a geographical zone for timber harvest plans similar to projects completed in Yankee Hill and Concow after the fire in 2008. Likley administered
3. Determine funding sources at federal, state, local and private level to assist in the removal of timber and vegetative waste.
  - a. Use of Disaster Category A funding for Town and County Right of Way
  - b. Request legislative support for emergency allocation of funds allocated to the California Forest Management Task Force and the California Air Resource Board's Cap and Trade Program.
4. Determine sourcing for timber and bio mass utilization
  - a. Develop a list of organizations who can utilize the timber and biomass including but not limited to saw logs, Bio-Char, Mulch, firewood and cogeneration of power.
5. Tree Removal
  - a. PG&E: Priority 1 imminent threat to be removed ASAP. Priority 2 removed over the next year, NC trees to be trimmed.
  - b. 1600 Town of Paradise Priority 1 right of way trees have been cut. Some trees have been taken by PG&E. According to FEMA, trees taken by PH&E are considered complete for Town purposes. Steps for removal of remaining hazardous trees will require: Determining the number of trees PG&E will take, determining the number of Town Right of Way trees that remain; Developing an RFP for removal of the remaining Trees.



- c. Cal Recycle: removal of trees which are a threat to safety during the debris removal process around damaged / destroyed property.
- d. Write a public project to assess the Priority 2 trees that remain on the public right of way or private property that are dead or likely will die and which would pose a threat to the property or adjacent property during and after the reconstruction process.

**Participating Agencies:** Butte County, Town of Paradise, City of Chico, City of Oroville

## **WATERSHED OBJECTIVES**

1. Develop Public Information.
2. Coordinate debris flow mitigation.
3. Coordinate flood mitigation.
4. Develop / refine grant-funding opportunities.
5. Develop / execute staffing Plan.
6. Develop groundwater monitoring.

**Participating Agencies:** Butte County, Town of Paradise, City of Chico, City of Oroville, CalOES, DWR, FEMA

## **PLANNING COORDINATOR OBJECTIVES**

The interim Planning Section consists of a team of local experts to assist in the build out of the UDROC and lay a foundation for successful recovery for the County, Cities and Town. The Planning team will consist of:

- Planning Coordinator
- Documentation Unit
- Situation Status

## **PLANNING OBJECTIVES:**

1. Assist and support core DROC Directors, Branch Coordinators and Division Leaders in short term objective setting.
2. Work with branches and support division to prepare operation plan for the period effective January 17, 2019 through February 14, 2019.
3. Ensure regular Sit-Stat reports.
4. Establish long-term staffing needs for branch if necessary.

**Participating Agencies:** Butte County, Town of Paradise, City of Chico, City of Oroville



## UDROC STAFFING

### STEERING COMMITTEE

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### DIRECTORS

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#### LOGISTICS

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## HEALTH & HUMAN SERVICES BRANCH

### BRANCH COORDINATOR

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### Behavioral Health

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### Disaster Recovery Center

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Joe Hothan [jhothan@buttecounty.net](mailto:jhothan@buttecounty.net)

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Linda Dahlmeier

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### Documentation & Situation Status Reports

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### BRANCH COORDINATOR

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## **Butte County Unified Disaster Recovery Center Participating Agencies**

### **Federal Agencies**

- FEMA
- Housing and Urban Development\*
- IRS
- SBA
- Social Security
- State Department (Passport Agency)
- US Postal Service
- USDA

### **Town of Paradise**

### **City of Gridley**

### **City of Oroville**

### **City of Chico**

### **County Agencies**

- Assessor's Office
- Behavioral Health
- Butte County Office of Education
- Child Support Services
- Clerk Recorder
- Development Services
- Employment and Social Services
- Environmental Health
- Library
- Sheriff's Office (DNA)
- Tax Collector
- Veterans Service Office

### **State Agencies**

- CalOES
- CalPERS
- CalVet
- CDSS Disaster Relief
- CDTFA California Department of Tax and Fee Administration
- Contractor's Board
- DMV
- EDD
- FTB
- Housing & Community Development

- Insurance
- Public Health

### **Non-Government Organizations**

- Adventist Health Feather River Hospital
- AFWD – Alliance for Workforce Development
- American Institute of Architects
- American Red Cross
- Anthem Blue Cross
- BC Office of Education
- Billy Graham Rapid Response Team
- Butte 2-1-1
- California Fire Foundation
- Comfort Dogs
- Disability Action Center
- Far Northern Regional Center
- Legal Services of Northern California
- North Valley Property Owners Assn.
- NVCSS Northern Valley Catholic Social Services
- Paradise Adopt-A-Family
- Roads Home
- Salvation Army
- Samaritans Purse Disaster Relief
- Society of St. Vincent de Paul
- Southern Baptist Convention Disaster Relief – California
- Team Rubicon Disaster Response
- Tzu Chi Foundation
- United Methodist Committee on Relief
- United Policy Holders
- United Way
- Valley Oak Children Services
- Valley Contractors Exchange
- Veteran Resource Centers of America
- Work for Warriors
- World Central Kitchen
- XFinity Wifi

\*Requested - Pending

## Volenski, Dina

---

**From:** Ring, Brian <bring@buttecounty.net>  
**Sent:** Monday, January 14, 2019 2:22 PM  
**To:** McCracken, Shari; Gill, Lauren; 'Mark Orme'; 'Tom Lando'; eckert@gridley.ca.us  
**Cc:** Snyder, Ashley; erik.gustafson@chicoca.gov; Mattox, Marc; Boston, Shelby; Calarco, Pete; Ring, Brian  
**Subject:** FW: RE: Draft Ops Plan 5  
**Attachments:** Ops Period 5.2.pdf

Good afternoon all –

Please find the attached DRAFT plan for our next operational period – which is slated to go until 2/14. We will be reviewing/making a few minor changes to this between now and Wednesday morning – however, I did want to get it out to you early – to give you a couple days to read it prior to our meeting on Wednesday.

I'll send out an updated version tomorrow evening. Thanks!

Brian Ring  
Assistant Chief Administrative Officer  
Administration  
25 County Center Drive, Oroville, CA 95965  
T: 530.552.3311 | M: 530.570.7688 | F: 530.538.7120

---

**From:** Snyder, Ashley <ansnyder@buttecounty.net>  
**Sent:** Friday, January 11, 2019 3:04 PM  
**To:** Ring, Brian <bring@buttecounty.net>; McCracken, Shari <SMcCracken@buttecounty.net>; Hahn, Paul <PHahn@buttecounty.net>; Hatcher, Casey <CHatcher@buttecounty.net>; Fossum, Tom <TFossum@buttecounty.net>; Calarco, Pete <PCalarco@buttecounty.net>; Grams, Cathi <CGrams@buttecounty.net>; 'prafirejb@comcast.net' <prafirejb@comcast.net>; Ott, Radley <ROtt@buttecounty.net>; Nuzum, Danielle <DNuzum@buttecounty.net>; Johnson, Curtis <CLJohnson@buttecounty.net>; Upton, Emily <EUpton@buttecounty.net>; Miller, Andrew <AMiller@buttecounty.net>; Henderson, Abigale <ahenderson@buttecounty.net>; Hinkle, Marge <MHinkle@buttecounty.net>; Loughman, Anna <aloughman@buttecounty.net>; Kittrell, Dorian <DKittrell@buttecounty.net>; Raevsky, Cathy <CRaevsky@buttecounty.net>; Boston, Shelby <sboston@buttecounty.net>; Jessee, Meegan <Mjessee@buttecounty.net>; Gosselin, Paul <PGosselin@buttecounty.net>; Heath, Debbie <dheath@buttecounty.net>; Alpert, Bruce <BAlpert@buttecounty.net>; Greeson, Kathleen <KGreeson@buttecounty.net>; Aranguren, Jim <JAranguren@buttecounty.net>; 'mmattox@townofparadise.com' <mmattox@townofparadise.com>; 'erik.gustafson@chicoca.gov' <erik.gustafson@chicoca.gov>; 'jhight@bcoe.org' <jhight@bcoe.org>  
**Subject:** RE: Draft Ops Plan 5

All –

Please review the draft Ops Plan 5. The highlighted sections were divisions that did not submit updated objectives.

As a reminder, to the Branch Leaders, there is a planning meeting at 1:00 on Monday to review Ops Plan #5 in the EOC conference room.

Take care,

*Ashley N. Snyder*  
*Assistant Clerk of the Board*

Butte County Administration  
25 County Center Drive, Suite 200, Oroville, CA 95965  
T: 530.538.2867 | F: 530.538.7120

[Twitter](#) | [Facebook](#) | [YouTube](#) | [Pinterest](#)

## Volenski, Dina

---

**From:** Mattox, Marc  
**Sent:** Tuesday, January 15, 2019 5:54 PM  
**To:** Gill, Lauren  
**Subject:** Fwd: Ops Plan Period 5  
**Attachments:** Ops Period 5.pdf

FYI...

Get [Outlook for iOS](#)

---

**From:** Snyder, Ashley <ansnyder@buttecounty.net>  
**Sent:** Tuesday, January 15, 2019 4:40 PM  
**To:** Ring, Brian; Hatcher, Casey; Alpert, Bruce; Greeson, Kathleen; Boston, Shelby; Matray, Benjamin; Calarco, Pete; Gosselin, Paul; Mattox, Marc; 'erik.gustafson@chicoca.gov'; Jessee, Meegan; Heath, Debbie  
**Subject:** Ops Plan Period 5

All –

Attached is a draft of the Operational Plan Period 5 that we reviewed today. If I missed anything, let me know.

*Ashley N. Snyder*  
*Assistant Clerk of the Board*

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**CAMP FIRE – DR-4407  
UNIFIED DISASTER RECOVERY  
OPERATIONS CENTER  
ACTIVATION PLAN**

FOR OPERATIONAL PERIOD 5

FROM: DATE	1/17/2019	TO	02/14/2019
TIME	0800	TO	0800



## PLAN OVERVIEW

As the Camp Fire response has progressed, leadership of the County of Butte, Town of Paradise, City of Chico, City of Oroville, and City of Gridley recognize the value of a coordinated/unified approach to recovery and support of ongoing recovery operations. Notably, the value of this coordinated/unified approach is to reduce duplication, assist in resource allocation, and minimize resource drain on the County, Town, and Cities as they address the myriad of recovery needs. This, in turn, maximizes potential cost recovery and reduces the financial burden on the County, Town, and Cities, ultimately ensuring mutual and individual jurisdictional interests are met.

## FRAMEWORK

Using FEMA's National Disaster Recovery Framework (NDRF) as a platform for how communities build, sustain, and organize recovery activities, this plan is designed to do more than restore the community's physical structures. Through coordinating resources and partnerships, it aims to address the needs of community members and businesses who have experienced emotional, financial and physical devastation resulting from this nationally declared disaster.

While the NDRF includes five pillars critical to any disaster response (natural and cultural resources; infrastructure systems; housing; health and social services; and economic recovery), this Unified Disaster Recovery Operation Center (UDROC) model has been modified into three core branches of varying durations to better fit the County's, Town's and Cities' needs.

The Organizational Chart in this document provides a visual representation and order for the following branch and division definitions:

**Steering Committee:** This executive oversight function provides top-level direction to the Directors and Support Function areas in the UDROC.

**Directors:** Staffed at the highest managerial level of each jurisdiction, the Directors oversee and guide the Branch Coordinators. The Directors report up to the Steering Committee, and coordinate as needed with support functions including; FEMA/CalOES, Finance / Cost Recovery, the JIC, Law Enforcement, Legal, Legislative, Liaison, Logistics, and GIS.

**FEMA and CalOES:** Provides Federal and State resources as needed to support local agency efforts on the UDROC.

**Finance/Cost Recovery:** Responsible for cost and revenue tracking and accountability by jurisdiction; guide and monitor the fiscal solvency of the jurisdiction of responsibility; ensure maximum cost recovery from State and federal resources.

**GIS:** Provide mapping and geographic data for all participating agencies.

**Joint Information Center (JIC):** Provides timely and accurate information to the public in a cross-jurisdictional and unified manner.

**Law Enforcement:** Participate as needed for the committee needs. Oversees and manages the re-entry and repopulation process. Lead by Law Enforcement with assistance from CalFIRE, the Health Department, Legal, water district, utilities, the JIC, and other directly relevant function areas regarding the re-entry and ultimately repopulation of affected areas. **Re-entry** is defined as allowing residents temporary access to their property, for example to examine their property, search for valuables, etc., but does not allow for overnight or extended stays. **Repopulation** is the opening of affected areas for residents and businesses to re-inhabit their property whether in an existing green-tagged building, or in temporary units once the site is deemed safe, or for debris removal/rebuild purposes.

**Legal:** Responsible for providing legal support in drafting regulations, policies, and answering legal questions. Anticipated participants include County Counsel, and Town and City Attorneys.

**Legislative:** Pursues legislation related to response and recovery needs. Example: legislation for temporary backfill from State of lost property tax, sales tax, and other revenue sources.

**Liaison:** Provides continuity and communication assistance among Divisions and Branches as needed.

**Logistics:** Responsible for ensuring all procurement, contracting, and facilities needs are addressed for all participating agencies and tracking of applicable paperwork.

**Health & Human Services Coordinator:** The focus of this recovery support branch includes the assessment and recovery of community health, social services, and health care facilities. The support of social services programs for at-risk and vulnerable children, individuals, and families affected by the disaster fall under this category. This person must neutrally consider the implications and/or benefits to all jurisdictions, and reports up to the Director level.

**Animal Care & Shelter:** Refers to the short-term, temporary emergency housing and care needs established during and as a direct result of the fire event for small and large animals.

**Behavioral Health:** Focus on the mental health needs of shelters, evacuees, and survivors.

**Disaster Recovery Center:** Coordination of services for survivors needing information about disaster assistance programs, as well as replacement of essential documents lost in the fire.

**Human Care & Shelter:** Refers to the short-term, temporary emergency housing and care needs established during and as a direct result of the fire event.

**Medical:** Focus includes the assessment and recovery of community health, and health care facilities; informs other relevant divisions as needed.

**Schools:** Plans for and coordinates all issues related to school facilities and students displaced and/or affected by the incident.

**Volunteers / Donation Management:** Coordination of volunteers needs and acquisition, as well as both physical and monetary donations.

**Environment & Land Use Coordinator:** This position must neutrally consider the implications and/or benefits to all jurisdictions, and reports up to the Director level. The Environment and Land Use Division includes the natural, built, and economic environment.

**Build & Rebuild:** Creates the process to assist residents with property issues related to destroyed and damaged properties from permitting to occupancy.

**Debris:** Oversight, direction, and advocacy related to the debris removal process and potential for a bevy of subset issues (e.g. over-scraping, soil testing).

**Economic Development:** AKA Business Recovery, this division addresses the urgency of restoring revenue generating activity, and swiftly addressing the needs of impacted organizations and businesses. In tandem, the branch should be aware of, if not involved in, activities that affect workforce retention.

**Infrastructure (Public):** Supports natural and built resource needs such as water systems, storm water, streets and right of way, signals, signs, communication facilities, municipal facilities, etc.

**Interim Housing:** Focuses on the post-shelter, interim housing needs through the recovery progression. This committee works directly with FEMA and CalOES for federal and state resources and assistance.

**Timber & Biomass (Public):** Addresses short term impacts of dead and dying trees, develops a timber and biomass mitigation plan and long-term needs.

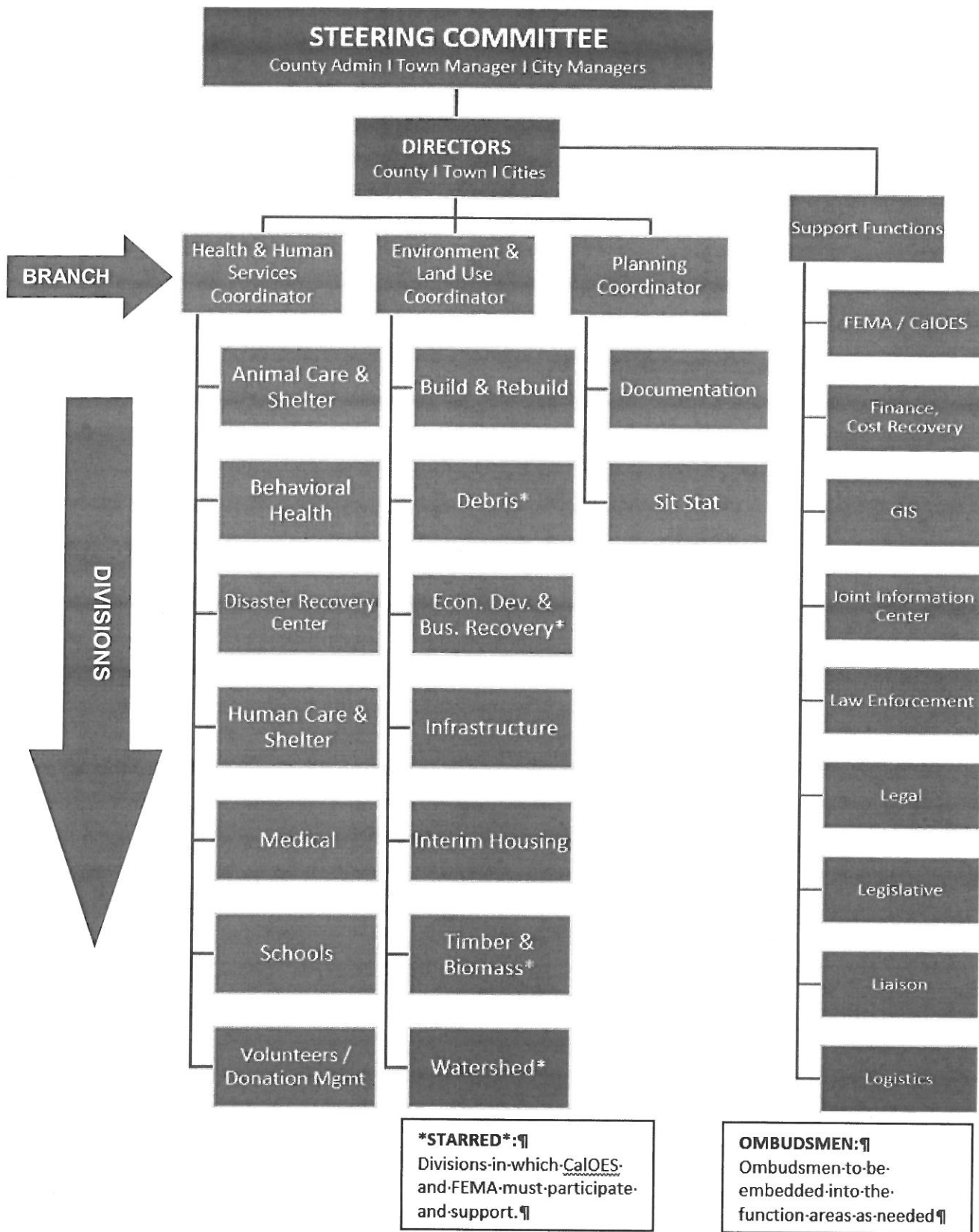
**Watershed:** The purpose of the Watershed Division is to assist the pertinent jurisdiction in taking timely action to protect life and property from critical watershed risks caused by the Camp Fire, the rain event(s), and the potential for debris flows and other risks.

**Planning Coordinator:** Leads planning team, facilitates meeting, acts as Planning conduit to the Recovery Directors, advises branch and unit leads on potential needs.

**Documentation:** Collects all agency specific documents, creates sign in roster, archives all documents, creates and populates action plan content, prints and distributes plan.

**Situation Status Report:** Maintains all real-time dynamic data, determines data needs, generates specific data reports, assists in document generation.

## MAPS / DRAWINGS: Organizational Chart



## STEERING COMMITTEE

The Steering Committee sets the priorities for the Branches and Divisions in support of the Directors. The priorities for this period include the following:

- Animal Care & Shelter
  - Reunification & Adoptions
- Debris Removal
  - Phase II Alternative Plan
- Disaster Recovery Center
  - Continue to monitor the number of disaster survivors who visit the DRC
- JIC / Community Meetings
  - Coordinate Meetings & Information
- Interim Housing
  - Identify interim housing sites

## UDROC OBJECTIVES

### DIRECTOR OBJECTIVES

1. Ensure that all goals and objectives from branches and support divisions are being met.
2. Implement plan developed by the Animal Care & Shelter Division and the Human Care & Shelter Division to close the human and animal shelters.
3. Provide information to the Steering Committee, and elected members of the Board of Supervisors and City and Town Councils, as needed.
4. Monitor current UDROC structure and make suggested changes if necessary to ensure recovery operations are proceeding organizationally as necessary.
5. Continue transition/integration of UDROC functions into existing County/Town/City departments and functions.
6. Work with the Steering Committee to develop priorities and timelines for Phase II debris removal.
7. Provide overall guidance to Branch Coordinators and Division leads within the UDROC structure.

### SUPPORT FUNCTIONS

The broad category of "Support" focuses on the guidance needs of the Branches and Divisions in support of the Directors. Support functions include:

- FEMA / CalOES
- Finance / Cost Recovery
- GIS
- JIC
- Law Enforcement
- Legal
- Legislative
- Liaison
- Logistics

### FINANCE / COST RECOVERY OBJECTIVES

1. Facilitate cost recovery.

**Participating Agencies:** Butte County, Town of Paradise, City of Chico, City of Oroville

## **GIS**

1. Fulfill data, mapping, and reporting requests.
2. Maintain ArcGIS online County Organization site now at over 200 users.
3. Maintain associated web mapping applications.
4. Provide mobile mapping applications for varying teams of field workers.
5. Coordinate with Division Leads on GIS needs for their projects.
6. Coordinate with Outside Agencies and consultants regarding data and online sharing and integration.
7. Manage outside GIS support from multiple public agencies, private agencies, and volunteer groups.

**Participating Agencies:** Butte County, Town of Paradise, City of Chico, City of Oroville

## **JOINT INFORMATION CENTER OBJECTIVES**

1. Transition to a virtual Joint Information Center (JIC) with representatives from local, State, and federal agencies, as well as community-based partners. Maintain JIC hours, Monday – Friday, 0800 to 1700, on-call as needed.
2. Support public information for all DROC branches and divisions.
3. Promote the government-sponsored and Alternative Debris Removal Programs to all property owners with properties damaged or destroyed by the Camp Fire to encourage participation. This includes direct property owner outreach (numerous large community meetings, resource fairs, and small community-based workshops), media relations, and social media campaigns.
4. Promote proper fire debris removal options for property owners including potential enforcement for improper fire debris removal.
5. Establish additional print materials for fire survivors without access to email or internet.
6. Respond to public inquiries received by email at [buttecountyrecovers@buttecounty.net](mailto:buttecountyrecovers@buttecounty.net) on a daily basis.
7. Continue to coordinate information with 2-1-1 to provide a call center resource for fire survivors.

**Participating Agencies:** Butte County, Town of Paradise, City of Chico, City of Oroville, City of Gridley, FEMA, CalOES, SBA, EPA, DTSC, Red Cross

## **LAW ENFORCEMENT OBJECTIVES**

1. Provide law enforcement support in burned areas as requested.

**Participating Agencies:** Butte County, Paradise Police Department, California Highway Patrol, Town of Paradise, City of Chico, City of Oroville, National Guard



## LEGAL OBJECTIVES

1. Assist in preparation of amended urgency ordinances for approval by the Board of Supervisors to allow for temporary transitional housing and to regulate debris removal.
2. Support Debris Removal Division in implementing Right of Entry forms and Alternative Program documentation.
3. Support various departments as legal questions arise as a result of the Camp Fire and recovery.

**Participating Agencies:** Butte County, Town of Paradise, City of Chico, City of Oroville, City of Gridley

## LEGISLATIVE OBJECTIVES

1. Research legislative opportunities associated with reimbursement for response and recovery activities, backfilling local revenue sources, forgiveness of State contract costs, and possible changes to building-specific State and federal codes and regulations to streamline rebuilding.
2. Work with Directors and the Steering Committee to refine and prioritize legislative requests.
3. Request legislative assistance in identifying funding and disposal solutions for the timber and biomass debris associated with the Camp Fire.
4. Set up regular meetings/communication with legislative delegation or staff to facilitate better communication on required needs and requests.

**Participating Agencies:** Butte County, Town of Paradise, City of Chico, City of Oroville, City of Gridley, State and federal representatives and staff

## LIAISON OBJECTIVES

1. Respond to inquiries from divisions, cooperators, elected officials and others, and direct issues to the UDROC division(s) as appropriate.

**Participating Agencies:** Butte County, Town of Paradise, City of Chico, City of Oroville, other cooperating agencies

## LOGISTICAL OBJECTIVES

1. Support any and all procurement needs associated with human shelter.
2. Support all needs associated with the operation / consolidation and closing of the Del Oro and Butte County Fair animal shelters.
3. Support procurement needs for the JIC and the UDROC.
4. Assist CalOES and any other agencies requiring logistical assistance while in the County.
5. Identify and maintain staffing needs of all units.
6. Continue demobilization efforts of equipment no longer needed at shelters/facilities.

**Participating Agencies:** Butte County, Town of Paradise, City of Chico, City of Oroville

## HEALTH & HUMAN SERVICES BRANCH

The broad category of Health & Human Services focuses on functional areas and resources directly related to and affecting the immediate needs of residents (human and animal). Division areas include:

- Animal Care & Shelter
- Behavioral Health
- Disaster Recovery Center
- Human Care & Shelter
- Medical
- Schools
- Volunteers and Donation Management

### ANIMAL CARE & SHELTER OBJECTIVES

1. Protect the health and safety of the public, responders and support staff.
2. Continue to identify and monitor capacities of available brick and mortar shelters that can receive stray animals for longer-term sheltering and adoptions / fostering options.
3. Continue to identify transfers to long-term barn programs for the remaining feral cats.
4. Complete interviews of all human shelter fire survivors who acknowledge having animals to ensure those with sheltered animals are paired with a reunification team member and make sure shelter residents with lost animals can review the "stray database."
5. Assist in fostering of animals in which owners want to utilize that option.
6. Prepare for adoption event of all animals that will be made available to public and create messaging.
7. Continue reunification efforts as needed.

**Participating Agencies:** Butte County, Town of Paradise, City of Chico, City of Oroville

### BEHAVIORAL HEALTH OBJECTIVES

1. Provide staffing (County Operated and Volunteer) for ongoing behavioral health support to the Disaster Recovery Center.
2. Provide ongoing emergency crisis response (5150 assessment) and Medication Assisted Treatment (for substance use withdrawal) to Red Cross Shelters upon request for assistance with survivors in BH distress.
3. Continue to search and locate current open clients (youth and adult) of BH who have been displaced and provide needed mental health / SUD supports and services.
4. Coordinate with Butte County Office of Education for BH needs of students identified as needing intensive services.
5. Assist with re-entry emotional support for survivors returning to homes.
6. Coordinate FEMA CCP grant application with Department of Health Care Services for ongoing crisis counseling support to the community.

**Participating Agencies:** Butte County, Butte County Office of Education

## **DISASTER RECOVERY CENTER OBJECTIVES**

1. Provide critical assistance to survivors so they can continue the recovery process from the Camp Fire.
2. Maintain flexibility in the organization of the DRC to adjust to changing needs and resources.
3. Participate in the weekly DRC operations call with CalOES and FEMA.
4. Provide daily count reports from the DRC.

**Participating Agencies:** Reference the Butte County Unified Disaster Recovery Operations Participating Agencies list on page 20.

## **HUMAN CARE & SHELTER OBJECTIVES**

1. Support shelter functions and ensure survivors have physical and facility needs met until Silver Dollar Fairgrounds shelter closure.
2. Assist in providing transportation through the B-line bus system and other identified transportation sources to access the DRC and community resources for transition purposes.
3. Assist the American Red Cross / MASTT Team in the transition of survivors from the shelter through case management and access to community resources.
4. Prepare daily reports for UDROC Sit/Stat data collection

**Participating Agencies:** Butte County, Town of Paradise, City of Chico, City of Oroville

## **MEDICAL OBJECTIVES**

The core organization of the medical objectives are the MHOAC 17 essential functions. These objectives will not include those MHOAC functions whose primary responsibility fall to Behavioral Health or Environmental Health.

1. Assessment of Immediate Medical Needs / Coordination and demobilization of Disaster Medical Resources
  - a. Continue to provide low-level medical support to the Silver Dollar shelter.
  - b. Demobilize medical resources as shelter population and needs decrease.
2. Monitor and prevent Infectious Disease
  - a. Monitor for infectious disease
    - i. Provide medical triage guidance, including isolation case definitions, to ARC and other medical staff on clinical management of persons with GI and respiratory illness
    - ii. Encourage and support laboratory testing for persons with GI or influenza like illness
    - iii. Collect and report on isolation data
  - b. Support isolation facilities at each shelter site
3. Monitor inpatient and outpatient community medical capacity
  - a. Monitor daily hospital status reports through EMResoures (Open versus Advisory versus Diverted).
  - b. Work with state agencies, local organizations and local medical providers to maximize capacity in alternate facilities.

4. Assist in resource requests through the MHOAC program.
5. Contribute to discharge planning efforts provided by other agencies (DESS, FEMA) when medical assessment is needed.
6. Messaging to the public as needed to support the above objectives.
7. Health Surveillance and epidemiological analyses of community health status.

**Participating Agencies:** Butte County, California Department of Public Health, CalOES, local medical providers

## **SCHOOLS OBJECTIVES**

1. The Schools Trauma Response and Recovery Team will be developing the supports and services for the remainder of the fiscal year.
2. Continue to support instruction and achievement for all County students.
3. Continue to seek funding to support our coordinated mental health programming in the area of counseling / training and supports for students and staff.
4. Identify confirmed enrollment numbers for all Butte County schools by January 24, 2019.
5. Provide effective and clear communication to students and staff, as well as the families and community constituents we serve.
6. Continue to provide logistical support in facilitating temporary school site situations.
7. Continue to provide long-range and strategic planning with respect to school rebuilding scenarios.
8. Assist with strategic planning and activities related to the Gridley-FEMA village and school impacts.

**Participating Agencies:** BCOE, Butte County School Districts, other school districts as appropriate.

## **VOLUNTEERS / DONATION MANAGEMENT OBJECTIVES**

1. Continue administration of donation management software to capture in-kind donation offers.
2. Continue to capture and catalog volunteer hours and value of donated goods to document credit toward Federal Assistance.
3. Work with the PIO to continue volunteer and donation messaging through all media outlets.
4. Support the transition of donations (i.e., personnel, equipment, materials) to the respective organizations involved in the various management facilities (warehouses and distribution centers) in Chico and Oroville.
5. Continue administration of volunteer management software to offer volunteer opportunities to the public; develop a transition plan with 2-1-1, Long-Term Recovery Group, and other partner organizations to manage future volunteer opportunities. .
6. Continue AmeriCorps program support through mid-March 2019 for volunteer efforts.
7. Coordinate with California Volunteers as National Civilian Conservation Corps (NCC) project sponsor for the field assignments of the two incoming NCCC 11-member teams.

8. Develop demobilization to transition DROC Volunteers and Donations Division activities to local non-profit organizations and/or 2-1-1 by January 31, 2019.
9. Coordinate with Butte County Office of Emergency Management regarding the development of a County volunteer and donations management program.

**Participating Agencies:** Butte County, Town of Paradise, City of Chico, City of Oroville, FEMA, CalOES, Adventist Health, AmeriCorps St. Louis, California Volunteers

## ENVIRONMENT & LAND USE BRANCH

The broad category of Environment & Land Use focuses on natural, built, and economic resource needs (e.g. watershed, civic infrastructure, housing). Internal committee areas include:

- |  |                    |
|--|--------------------|
| • Build & Rebuild                          | • Interim Housing  |
| • Debris                                   | • Infrastructure   |
| • Economic Development & Business Recovery | • Timber & Biomass |
|  | • Watershed        |

### BUILD & REBUILD OBJECTIVES

1. Coordinate with Debris, Housing, and Economic Development & Business Recovery Divisions on requirements for application or programs.
2. Identify needs for ordinances, resolutions and policies regarding the rebuild process.
3. Draft handouts, flow charts and other documentation for the public and agencies on the permit process.
4. Update Town of Paradise and County webpages, forward for review by the JIC, and link into to Butte County Recovers webpage.
5. Coordinate permit and inspection requirements, including fees, with FEMA and other local agencies on Temporary MHU/RV parks for fire survivors and workforce labor.
6. Determine staffing options for rebuild and create estimates for anticipated workload.
7. Town of Paradise and County Public Works / Surveyor to coordinate on survey and documentation requirements for Town of Paradise rebuild.

**Participating Agencies:** Butte County, Town of Paradise, Building Divisions, Environmental Health, Planning, Pubic Works, Fire, Utilities

### DEBRIS OBJECTIVES

1. Creating ongoing objectives and priorities for the UDROC structure.
2. Continue to coordinate information across individuals from each jurisdiction.
3. Continue Household Hazardous Waste- (HHW) Phase 1 liaison efforts with US EPA, Department of Toxic Substances Control (DTSC).
4. Right of Entry (ROE) Center
  - a. Report Situational Status Reports (Sit-Stats) of ROEs from center to CalOES daily.
  - b. Coordinate workflow and priorities with In Command (IC) planning Chief for CalOES
  - c. Maintain balanced ratio of collected to scanned ROEs.

5. Public Outreach
  - a. Community Meetings
  - b. Outreach via mail, email, and telephone
  - c. Social media outreach
  - d. Conditute to develop FAQs
  - e. Increase staffing to assist in final audit of ROE applications.
6. Alternative Program (opt out):
  - a. Develop, capture, and report Sit-Stats
  - b. Report Sit-Stats to CalOES daily
  - c. Report List of Alternative Addresses to CalOES weekly/per #
  - d. Develop workflow for processing and inter-departmental communication
  - e. Develop workflow for enforcement and ensure interdepartmental communication
7. Debris/Site Clean:
  - a. Identify IC role for CalOES Debris Recovery Operations Center
  - b. Transition ROE center at DRC to State DROC
  - c. Coordinate flow of information communication across ROE / other divisions
8. Abatement (coordination with legal / County departments / CalOES)
  - a. Outline notification efforts
  - b. Develop timelines and process flow
  - c. Track Sit-Stats across ROE and Alternative Program and review weekly as predictive of potential abatement properties
9. Urgency Ordinance
  - a. Coordinate efforts with County Counsel and other County departments
  - b. Draft revised version
  - c. Codify and submit new version of Ordinance No. 4151

**Participating Agencies:** Butte County, Town of Paradise, City of Chico, City of Oroville, FEMA, CalOES, CalRecycle

## **ECONOMIC DEVELOPMENT / BUSINESS RECOVERY OBJECTIVES**

1. Host a business recovery forum to provide information and begin connecting businesses with resources for recovery.
2. Continue outreach to businesses in the fire perimeter that are undamaged to understand what they need to open.
3. Continue assessing the needs of businesses affected by the Camp Fire.
4. Continue providing resources, as available to businesses affected by the Camp Fire.
5. Promote businesses affected by the Camp Fire as they re-open or relocate.
6. Identify sources of funding interested in supporting business development.
7. Continue planning for a physical location in Paradise for a Business Resource Center.
8. Continue staffing a public phone line and email for business inquiries.
  - a. Staffing provided by Alliance for Workforce Development Business Services Representatives
9. Promote community events and workshops hosted by local, State, and federal business recovery partners.
10. Identify necessary infrastructure improvements to drive economic development and incentivize business recovery.

11. Provide population estimates to businesses operating within or near the Camp Fire perimeter bi-weekly.

**Participating Agencies:** Butte County, Town of Paradise, City of Chico, City of Oroville, City of Gridley, NoRTEC, AFWD, 3CORE, Butte College, Chico State, Paradise Chamber of Commerce, Chico Chamber of Commerce, ChicoStart, CalOES, Go-Biz, FEMA, SBA, SBDC

## **INTERIM HOUSING OBJECTIVES**

1. Serve as the single point of contact for referrals of housing solutions and / or available land.
2. Identify interim housing options.
3. Refer possible sites to FEMA for review and assessment.
4. Review and submit additional FEMA approved group sites to the Steering Committee for review and approval.
5. Collaborate with other housing efforts and groups in the community.
6. Obtain information from counties who have experienced recent and / or similar disaster events.
7. Work with FEMA and CalOES to facilitate the Planning Group for planning and design of the Gridley Industrial Park group Manufactured Housing Unit (MHU) site.
8. Make contact with individuals who have been denied FEMA housing to assess need for housing and possible re-direction to FEMA.
9. Make contact with individuals who have experienced damage and may have not registered with FEMA to advise them of impending deadline for registration and provide information about how to register.

**Participating Agencies:** Butte County, Town of Paradise, City of Chico, City of Oroville, City of Gridley, FEMA, CalOES, HUD, HCD

## **INFRASTRUCTURE OBJECTIVES**

1. Coordinate needs and efforts for the Town of Paradise.
2. Continued coordination with Recovery Funding Agencies.
3. Coordination and support of infrastructure needs for the FEMA Housing sites being evaluated, mainly information sharing with Jurisdictions that are working with FEMA on this effort.

**Participating Agencies:** Butte County, Town of Paradise, City of Chico, City of Oroville, Paradise Irrigation District, Del Oro Water Co., Utilities (PG&E, AT&T, others)

## **TIMBER & BIOMASS OBJECTIVES**

1. Determine the scope of the damage to trees.
2. Determine legal & regulatory authority for removal and utilization of timber and vegetative waste.
3. Determine funding sources at federal, state, local and private level to assist in the removal of timber and vegetative waste.
4. Determine sourcing for timber and bio mass utilization.
5. Continue tree removal from public right of way as needed.



**Participating Agencies:** Butte County, Town of Paradise, City of Chico, City of Oroville

### **WATERSHED OBJECTIVES**

1. Develop Public Information.
2. Coordinate debris flow mitigation.
3. Coordinate flood mitigation.
4. Develop / refine grant-funding opportunities.
5. Develop / execute staffing Plan.
6. Develop groundwater monitoring.

**Participating Agencies:** Butte County, Town of Paradise, City of Chico, City of Oroville, CalOES, DWR, FEMA

### **PLANNING COORDINATOR OBJECTIVES**

The interim Planning Section consists of a team of local experts to assist in the build out of the UDROC and lay a foundation for successful recovery for the County, Cities and Town. The Planning team will consist of:

- Planning Coordinator
- Documentation Unit
- Situation Status

### **PLANNING OBJECTIVES:**

1. Assist and support core DROC Directors, Branch Coordinators and Division Leaders in short term objective setting.
2. Work with branches and support division to prepare for the next operation plan beginning February 14, 2019 at 0800.
3. Incorporate Sit-Stat reports into DROC debriefs.

**Participating Agencies:** Butte County, Town of Paradise, City of Chico, City of Oroville

## UDROC STAFFING

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## HEALTH & HUMAN SERVICES BRANCH

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## Butte County Unified Disaster Recovery Center Participating Agencies

### Federal Agencies

- FEMA
- Housing and Urban Development\*
- IRS
- SBA
- Social Security
- State Department (Passport Agency)
- US Postal Service
- USDA

### Town of Paradise

### City of Gridley

### City of Oroville

### City of Chico

### County Agencies

- Assessor's Office
- Behavioral Health
- Butte County Office of Education
- Child Support Services
- Clerk Recorder
- Development Services
- Employment and Social Services
- Environmental Health
- Library
- Sheriff's Office (DNA)
- Tax Collector
- Veterans Service Office

### State Agencies

- CalOES
- CalPERS
- CalVet
- CDSS Disaster Relief
- CDTFA California Department of Tax and Fee Administration
- Contractor's Board
- DMV
- EDD
- FTB
- Housing & Community Development

- Insurance
- Public Health

### Non-Government Organizations

- Adventist Health Feather River Hospital
- AFWD – Alliance for Workforce Development
- American Institute of Architects
- American Red Cross
- Anthem Blue Cross
- BC Office of Education
- Billy Graham Rapid Response Team
- Butte 2-1-1
- California Fire Foundation
- Comfort Dogs
- Disability Action Center
- Far Northern Regional Center
- Legal Services of Northern California
- North Valley Property Owners Assn.
- NVCSS Northern Valley Catholic Social Services
- Paradise Adopt-A-Family
- Roads Home
- Salvation Army
- Samaritans Purse Disaster Relief
- Society of St. Vincent de Paul
- Southern Baptist Convention Disaster Relief – California
- Team Rubicon Disaster Response
- Tzu Chi Foundation
- United Methodist Committee on Relief
- United Policy Holders
- United Way
- Valley Oak Children Services
- Valley Contractors Exchange
- Veteran Resource Centers of America
- Work for Warriors
- World Central Kitchen
- XFINITY Wifi

\*Requested - Pending

## Volenski, Dina

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**From:** Ring, Brian <bring@buttecounty.net>  
**Sent:** Tuesday, January 15, 2019 7:31 PM  
**To:** McCracken, Shari; Gill, Lauren; 'Mark Orme'; 'Tom Lando'; eckert@gridley.ca.us; 'Lamoureux, Eric@CalOES'; kevin.hannes@fema.dhs.gov  
**Cc:** Mattox, Marc; erik.gustafson@chicoca.gov; Ring, Brian; Calarco, Pete; Boston, Shelby  
**Subject:** FW: Ops Plan Period 5  
**Attachments:** Ops Period 5.pdf

Good evening all –

Here's the latest draft plan for the next operational period. I have received input from Shari – which will be reviewed and updated tomorrow.

Thanks for any additional input!

Brian Ring  
Assistant Chief Administrative Officer  
Administration  
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---

**From:** Snyder, Ashley <ansnyder@buttecounty.net>  
**Sent:** Tuesday, January 15, 2019 4:41 PM  
**To:** Ring, Brian <bring@buttecounty.net>; Hatcher, Casey <CHatcher@buttecounty.net>; Alpert, Bruce <BAIpert@buttecounty.net>; Greeson, Kathleen <KGreeson@buttecounty.net>; Boston, Shelby <sboston@buttecounty.net>; Matray, Benjamin <BMatray@buttecounty.net>; Calarco, Pete <PCalarco@buttecounty.net>; Gosselin, Paul <PGosselin@buttecounty.net>; 'Mattox, Marc' <mmattox@townofparadise.com>; 'erik.gustafson@chicoca.gov' <erik.gustafson@chicoca.gov>; Jessee, Meegan <Mjessee@buttecounty.net>; Heath, Debbie <dheath@buttecounty.net>  
**Subject:** Ops Plan Period 5

All –

Attached is a draft of the Operational Plan Period 5 that we reviewed today. If I missed anything, let me know.

*Ashley N. Snyder*  
*Assistant Clerk of the Board*

Butte County Administration  
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## Volenski, Dina

---

**From:** Ring, Brian <bring@buttecounty.net>  
**Sent:** Wednesday, February 13, 2019 7:40 AM  
**To:** McCracken, Shari; Gill, Lauren; 'Mark Orme'; 'Tom Lando'; eckert@gridley.ca.us  
**Cc:** Mattox, Marc; 'Erik Gustafson'; Boston, Shelby; Calarco, Pete; 'eric.lamoureux@caloes.ca.gov'; Samaniego, David  
**Subject:** Ops Plan 6  
**Attachments:** Ops Period 6.pdf

Good morning all –

Please find the proposed ops plan for the next period...which is slated to run through 3/28. After 3/28 – we are looking to expand our ops period to 3 month periods (subject to change). You will notice that the org chart is starting to scale down – as certain operations are concluding...and as certain operations transition away from the unified structure.

Please let me know if you have any questions/concerns/edits. We will be finalizing this plan tomorrow/Thursday. Thank you!

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**CAMP FIRE – DR-4407  
UNIFIED DISASTER RECOVERY  
OPERATIONS CENTER  
ACTIVATION PLAN**

FOR OPERATIONAL PERIOD 5

FROM: DATE	2/14/2019	TO	03/28/2019
TIME	0800	TO	0800



## PLAN OVERVIEW

As the Camp Fire response has progressed, leadership of the County of Butte, Town of Paradise, City of Chico, City of Oroville, and City of Gridley recognize the value of a coordinated/unified approach to recovery and support of ongoing recovery operations. Notably, the value of this coordinated/unified approach is to reduce duplication, assist in resource allocation, and minimize resource drain on the County, Town, and Cities as they address the myriad of recovery needs. This, in turn, maximizes potential cost recovery and reduces the financial burden on the County, Town, and Cities, ultimately ensuring mutual and individual jurisdictional interests are met.

## FRAMEWORK

Using FEMA's National Disaster Recovery Framework (NDRF) as a platform for how communities build, sustain, and organize recovery activities, this plan is designed to do more than restore the community's physical structures. Through coordinating resources and partnerships, it aims to address the needs of community members and businesses who have experienced emotional, financial and physical devastation resulting from this nationally declared disaster.

While the NDRF includes five pillars critical to any disaster response (natural and cultural resources; infrastructure systems; housing; health and social services; and economic recovery), this Unified Disaster Recovery Operation Center (UDROC) model has been modified into three core branches of varying durations to better fit the County's, Town's and Cities' needs, and will continue to evolve as operations dictate.

The Organizational Chart in this document provides a visual representation and order for the following branch and division definitions:

**Steering Committee:** This executive oversight function provides top-level direction to the Directors and Support Function areas in the UDROC.

**Directors:** Staffed at the highest managerial level of each jurisdiction, the Directors oversee and guide the Branch Coordinators. The Directors report up to the Steering Committee, and coordinate as needed with support functions including; FEMA / CalOES, Finance / Cost Recovery, the JIC, Law Enforcement, Legal, Legislative, Liaison, Logistics, and GIS.

**FEMA and CalOES:** Provides Federal and State resources as needed to support local agency efforts on the UDROC.

**Finance/Cost Recovery:** Responsible for cost and revenue tracking and accountability by jurisdiction; guide and monitor the fiscal solvency of the jurisdiction of responsibility; ensure maximum cost recovery from State and federal resources.

**GIS:** Provide mapping and geographic data for all participating agencies.

**Joint Information Center (JIC):** Provides timely and accurate information to the public in a cross-jurisdictional and unified manner.

**Legal:** Responsible for providing legal support in drafting regulations, policies, and answering legal questions. Anticipated participants include County Counsel, and Town and City Attorneys.

**Legislative:** Pursues legislation related to response and recovery needs. Example: legislation for temporary backfill from State of lost property tax, sales tax, and other revenue sources.

**Liaison:** Provides continuity and communication assistance among Divisions and Branches as needed.

**Logistics:** Responsible for ensuring all procurement, contracting, and facilities needs are addressed for all participating agencies and tracking of applicable paperwork.

**Health & Human Services Coordinator:** The focus of this recovery support branch includes the assessment and recovery of community health, social services, and health care facilities. The support of social services programs for at-risk and vulnerable children, individuals, and families affected by the disaster fall under this category. This person must neutrally consider the implications and/or benefits to all jurisdictions, and reports up to the Director level.

**Disaster Recovery Center:** Coordination of services for survivors needing information about disaster assistance programs.

**Human Care & Shelter:** Refers to the short-term, temporary emergency housing and care needs established during and as a direct result of the fire event.

**Volunteers / Donation Management:** Coordination of volunteers needs and acquisition, as well as both physical and monetary donations.

**Environment & Land Use Coordinator:** This position must neutrally consider the implications and/or benefits to all jurisdictions, and reports up to the Director level. The Environment and Land Use Division includes the natural, built, and economic environment.

**Build & Rebuild:** Creates the process to assist residents with property issues related to destroyed and damaged properties from permitting to occupancy.

**Debris:** Oversight, direction, and advocacy related to the debris removal process and potential for a bevy of subset issues (e.g. over-scraping, soil testing).

**Economic Development:** AKA Business Recovery, this division addresses the urgency of restoring revenue generating activity, and swiftly addressing the needs of impacted organizations and businesses. In tandem, the branch should be aware of, if not involved in, activities that affect workforce retention and long term recovery efforts.

**Infrastructure (Public):** Supports natural and built resource needs such as water systems, storm water, streets and right of way, signals, signs, communication facilities, municipal facilities, etc.

**Interim Housing:** Focuses on the post-shelter, interim housing needs through the recovery progression. This committee works directly with FEMA and CalOES for federal and state resources and assistance.

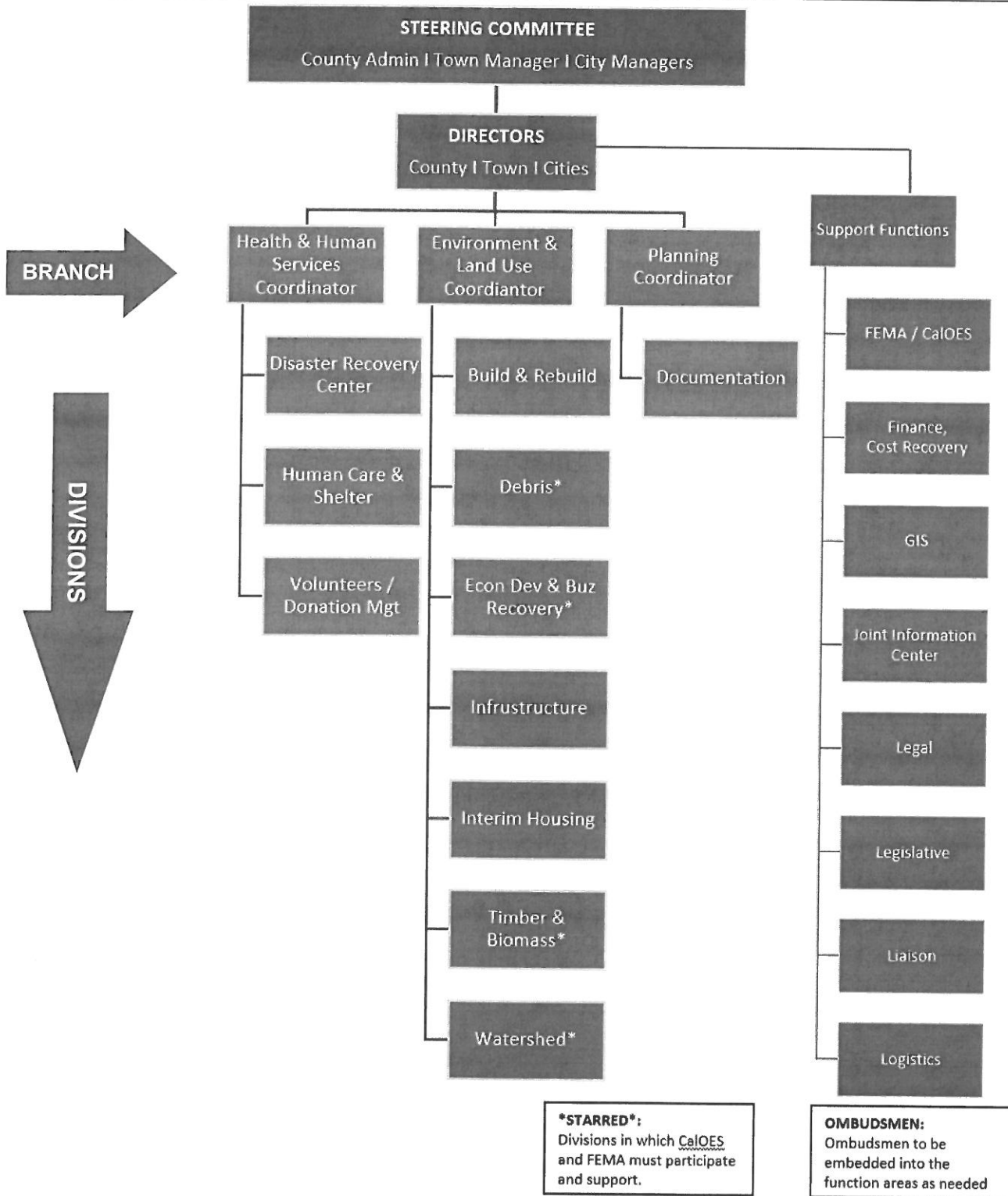
**Timber & Biomass (Public):** Addresses short term impacts of dead and dying trees, develops a timber and biomass mitigation plan and long-term needs.

**Watershed:** The purpose of the Watershed Division is to assist the pertinent jurisdiction in taking timely action to protect life and property from critical watershed risks caused by the Camp Fire, the rain event(s), and the potential for debris flows and other risks.

**Planning Coordinator:** Leads planning team, facilitates meeting, acts as Planning conduit to the Recovery Directors, advises branch and unit leads on potential needs.

**Documentation:** Collects all agency specific documents, creates sign in roster, archives.

## MAPS / DRAWINGS: Organizational Chart



## STEERING COMMITTEE

The Steering Committee sets the priorities for the Branches and Divisions in support of the Directors. The priorities for this period include the following:

- Debris Removal
  - Phase II Alternative Plan
- Disaster Recovery Center
  - Demobilize the Chico and Town of Paradise DRCs
- JIC
  - Coordinate Information
- Interim Housing
  - Identify interim housing options

## UDROC OBJECTIVES

### DIRECTOR OBJECTIVES

1. Ensure that all goals and objectives from branches and support divisions are being met.
2. Implement plan developed by the Human Care & Shelter Division to close the human shelters on February 15, 2019.
3. Provide information to the Steering Committee, and elected members of the Board of Supervisors and City and Town Councils, as needed.
4. Monitor current UDROC structure and make suggested changes if necessary to ensure recovery operations are proceeding organizationally as necessary.
5. Continue transition/integration of UDROC functions into existing County/Town/City departments and functions.
6. Provide overall guidance to Branch Coordinators and Division leads within the UDROC structure.

### SUPPORT FUNCTIONS

The broad category of "Support" focuses on the guidance needs of the Branches and Divisions in support of the Directors. Support functions include:

- FEMA / CalOES
- Finance / Cost Recovery
- GIS
- JIC
- Legal
- Legislative
- Liaison
- Logistics

### FINANCE / COST RECOVERY OBJECTIVES

1. Facilitate cost recovery.

**Participating Agencies:** Butte County, Town of Paradise, City of Chico, City of Oroville, City of Gridley

## **GIS**

1. Fulfill data, mapping, and reporting requests.
2. Maintain ArcGIS online County Organization site now at over 200 users.
3. Maintain associated web mapping applications.
4. Provide mobile mapping applications for varying teams of field workers.
5. Coordinate with Division Leads on GIS needs for their projects.
6. Coordinate with Outside Agencies and consultants regarding data and online sharing and integration.
7. Manage outside GIS support from multiple public agencies, private agencies, and volunteer groups.

**Participating Agencies:** Butte County, Town of Paradise, City of Chico, City of Oroville

## **JOINT INFORMATION CENTER OBJECTIVES**

1. Support public information for all DROC branches and divisions as needed.
2. Promote the government-sponsored and Alternative Debris Removal Programs to all property owners with properties damaged or destroyed by the Camp Fire to encourage participation. This includes direct property owner outreach, media relations, and social media campaigns.
3. Promote debris removal abatement activities per jurisdiction.
4. Maintain print materials for fire survivors without access to email or internet.
5. Respond to public inquiries received by email at [buttecountyrecovers@buttecounty.net](mailto:buttecountyrecovers@buttecounty.net) on a daily basis.
6. Continue to coordinate information with 2-1-1 to provide a call center resource for fire survivors.
7. Maintain communication calls weekly to connect with partner agencies.
8. Close Joint Information Center after the final emergency shelter closes and the debris removal registration deadlines pass, and transition public information for recovery efforts to the respective jurisdictions.

**Participating Agencies:** Butte County, Town of Paradise, City of Chico, City of Oroville, City of Gridley, FEMA, CalOES, SBA, EPA, DTSC, Red Cross

## **LEGAL OBJECTIVES**

1. Assist in preparation of urgency ordinances for approval by the Board of Supervisors and Council to support the Camp Fire Disaster Recovery.
2. Support Debris Removal Division in implementing Right of Entry forms and Alternative Program documentation.
3. Support in planning nuisance abatement process for parcels that do not have a submitted Right of Entry permit or Alternative Program application.
4. Support various departments as legal questions arise because of the Camp Fire recovery.

**Participating Agencies:** Butte County, Town of Paradise, City of Chico, City of Oroville, City of Gridley

## LEGISLATIVE OBJECTIVES

1. Continue to refine and update legislative needs and communicate that information to interested parties.

**Participating Agencies:** Butte County, Town of Paradise, City of Chico, City of Oroville, City of Gridley, State and federal representatives and staff

## LIAISON OBJECTIVES

1. Respond to inquiries from divisions, cooperators, elected officials and others, and direct issues to the UDROC division(s) as appropriate.

**Participating Agencies:** Butte County, Town of Paradise, City of Chico, City of Oroville, other cooperating agencies

## LOGISTICAL OBJECTIVES

1. Support any and all procurement needs associated with human shelter.
2. Support procurement needs for the JIC and the UDROC.
3. Assist CalOES and any other agencies requiring logistical assistance while in the County.
4. Identify and maintain staffing needs of all units.
5. Continue demobilization efforts of equipment no longer needed at shelters/facilities.

**Participating Agencies:** Butte County, Town of Paradise, City of Chico, City of Oroville

## HEALTH & HUMAN SERVICES BRANCH

The broad category of Health & Human Services focuses on functional areas and resources directly related to and affecting the immediate needs of residents. Division areas include:

- Disaster Recovery Center
- Human Care & Shelter
- Volunteers and Donation Management

## DISASTER RECOVERY CENTER OBJECTIVES

1. Provide critical assistance to survivors so they can continue the recovery process from the Camp Fire.
2. Maintain flexibility in the organization of the DRC to adjust to changing needs and resources.
3. Work with State and federal partners to demobilize the Chico and Paradise DRCs effective March 1, 2019.
4. Participate in the weekly DRC operations call with CalOES and FEMA.
5. Provide daily count reports from the DRC.



## **HUMAN CARE & SHELTER OBJECTIVES**

1. Support shelter functions and ensure survivors have physical and facility needs met until the Silver Dollar Fairgrounds shelter closure on February 15, 2019.
2. Assist in providing transportation to access the DRC and community resources for transition purposes through February 15, 2019.
3. Assist the MASTT Team in the transition of survivors from the shelter through case management and access to community resources, including processing of funding requests.
4. Work with EOC Logistics to begin planning for demobilization of resources allocated during the incident.
5. Support and maintain non-congregate RV shelters at CMA, Nelson Ave. Complex, and other locations as needed.

**Participating Agencies:** Butte County, City of Chico

## **VOLUNTEERS / DONATION MANAGEMENT OBJECTIVES**

1. Develop public messaging regarding the transition of the volunteer management function from Butte County to the Long Term Recovery Group and 2-1-1 by February 15, 2019.
2. Update list of donation distribution sites be posted on the Butte County Recovers webpage by February 15, 2019.
3. Develop and distribute a "Thank you" message from the County to all volunteers who registered and served during the Camp Fire response by February 15, 2019.
4. Transfer response and recovery documentation from DROC Volunteers and Donation Division to the Butte County Camp Fire drive by February 15, 2019.
5. Finalize collection of volunteer hours form nonprofit organizations and submit documentation to the County Administration Department for Donated Resources Project Worksheet by February 15, 2019.
6. Remove all unsolicited donations from the Otterson warehouse by February 28, 2019.
7. Support grant funds distribution to Camp Fire survivors.

**Participating Agencies:** Butte County, Town of Paradise, City of Chico, City of Oroville, FEMA, CalOES, Adventist Health, AmeriCorps St. Louis, California Volunteers

## ENVIRONMENT & LAND USE BRANCH

The broad category of Environment & Land Use focuses on natural, built, and economic resource needs (e.g. watershed, civic infrastructure, housing). Internal committee areas include:

- Build & Rebuild
- Debris
- Economic Development & Business Recovery
- Interim Housing
- Infrastructure
- Timber & Biomass
- Watershed

### BUILD & REBUILD OBJECTIVES

1. Coordinate with Debris, Housing, and Economic Development & Business Recovery Divisions on requirements for application or programs as needed.
2. Identify needs for ordinances, resolutions and policies regarding the rebuild process.
3. Draft handouts, flow charts and other documentation for the public and agencies on the permit process.
4. Update Town of Paradise and County webpages, forward for review by the JIC, and link into the Butte County Recovers webpage.
5. Coordinate permit and inspection requirements, including fees, with FEMA and other local agencies on Temporary MHU/RV parks for fire survivors and workforce labor.
6. Determine staffing options for rebuild and create estimates for anticipated workload.
7. Town of Paradise and County Public Works / Surveyor to coordinate on survey and documentation requirements for Town of Paradise rebuild.

**Participating Agencies:** Butte County, Town of Paradise, Building Divisions, Environmental Health, Planning, Pubic Works, Fire, Utilities

### DEBRIS OBJECTIVES

1. Creating ongoing objectives and priorities for the UDROC structure.
2. Continue to coordinate information across individuals from each jurisdiction.
3. Perform focused outreach to Phase I deferred for HHW mitigation.
4. Track / Flag Phase I deferred in County database (TRACKiT)
5. Right of Entry (ROE) Center
  - a. Report Situational Status Reports (Sit-Stats) of ROEs from center to CalOES daily.
  - b. Meet data entry goal of all collected ROEs in TRACKiT
  - c. Conduct QA/QC and corrections in collaboration with CalOES
  - d. Coordinate data capture across County departments
  - e. Ramp down and close
6. Alternative Program (opt out):
  - a. Report Sit-Stats to County and CalOES
  - b. Report list of Alternative Program addresses to CalOES (weekly/per#)
  - c. Monitor workflow and assist with inter-departmental communication
  - d. Monitor enforcement and assist in resource development.

7. Data Coordination and Community Outreach – Phase II:
  - a. Identify accuracy and errors of DINS data and adjust Sit-Stats accordingly
  - b. Coordinate data across programs for total opted in Phase II post deadline(s)
  - c. Use data from MHP/Assessor's Office to target outreach to Mobilehome owners not opted in.
  - d. Use GIS overlay for priority cleans to identify others to outreach for opt in as priority.
8. Debris / Site Clean
  - a. Coordinate flow of information communication across County departments
  - b. Capture data for priorities in alignment with criteria from the Board of Supervisors.
9. Abatement for Phase II (In coordination with Legal /County Departments / CalOES):
  - a. Outline notification efforts and draft resources
  - b. Develop timelines and process flow
  - c. Track Sit-Stats across ROE and Alternative Program and review weekly as predictive of potential abatement properties

**Participating Agencies:** Butte County, Town of Paradise, City of Chico, City of Oroville, FEMA, CalOES, CalRecycle

## **ECONOMIC DEVELOPMENT / BUSINESS RECOVERY OBJECTIVES**

1. Continue outreach to businesses in the fire perimeter that are undamaged to understand what they need to open.
2. Continue assessing the needs of businesses affected by the Camp Fire.
3. Continue providing resources, as available, to businesses affected by the Camp Fire.
4. Promote businesses affected by the Camp Fire as they re-open or relocate.
5. Identify sources of funding interested in supporting business development.
6. Open a physical location for a Business Resource Center
7. Continue staffing a public phone line and email for business inquiries.
  - a. Staffing provided by Alliance for Workforce Development Business Services Representatives
8. Promote community events and workshops hosted by local, State, and federal business recovery partners.
9. Provide population estimates to businesses operating within or near the Camp Fire perimeter bi-weekly.
10. Coordinate efforts with the Long Term Recovery Group so efforts are not duplicated in economic recovery.
11. Identify necessary infrastructure improvements to drive economic development and incentivize business recovery.
12. Develop a plan for short, mid, and long-term economic recovery activities.

**Participating Agencies:** Butte County, Town of Paradise, City of Chico, City of Oroville, City of Gridley, NoRTEC, AFWD, 3CORE, Butte College, Chico State, Paradise Chamber of Commerce, Chico Chamber of Commerce, ChicoStart, CalOES, Go-Biz, FEMA, SBA, SBDC

## **INTERIM HOUSING OBJECTIVES**

1. Serve as the single point of contact for referrals for short-term housing solutions and / or available land.
2. Identify interim housing solutions.
3. After vetting with local jurisdictions, refer possible sites to FEMA for review and assessment.
4. Provide weekly information to the Steering Committee regarding commercial and group FEMA housing site developments.
5. Work with FEMA and CalOES to coordinate and facilitate the Group Site Planning Meeting(s) for planning and design of the Gridley Industrial Park; Rosewood Estates; Hegan and Aztec Lane; and, additional group sites that may be approved during the operational period.
6. Participate as a member of the Long Term Recovery Group and the Long Term Recovery Group – Housing Subcommittee.
7. Facilitate meetings related to housing projects and ideas (i.e. Veteran's Housing)
8. Make contact with individuals who have been denied FEMA housing to assess unmet needs and / or redirect to FEMA where appropriate.

**Participating Agencies:** Butte County, Town of Paradise, City of Chico, City of Oroville, City of Gridley, FEMA, CalOES, HUD, HCD

## **INFRASTRUCTURE OBJECTIVES**

1. Coordinate recovery needs and efforts for the County and Town of Paradise.
2. Continued coordination with Recovery Funding Agencies.
3. Coordination and support of infrastructure needs for the FEMA Housing sites being evaluated, mainly information sharing with jurisdictions that are working with FEMA on this effort.
4. Identify haul routes for debris removal and recovery, and negotiate an agreement for road repair post-recovery.

**Participating Agencies:** Butte County, Town of Paradise, City of Chico, City of Oroville, Paradise Irrigation District, Del Oro Water Co., Utilities (PG&E, AT&T, others)

## **TIMBER & BIOMASS OBJECTIVES**

1. Determine the scope of the damage to trees in the County and Town of Paradise.
2. Determine legal & regulatory authority for removal and utilization of timber and vegetative waste.
3. Determine funding sources at federal, state, local and private level to assist in the removal of timber and vegetative waste.
4. Determine sourcing for timber and bio mass utilization.
5. Continue tree removal from public right of way as needed.

**Participating Agencies:** Butte County, Town of Paradise, City of Chico, City of Oroville

## **WATERSHED OBJECTIVES**

1. Develop Public Information.
2. Coordinate debris flow mitigation.
3. Coordinate flood mitigation.
4. Develop / refine grant-funding opportunities.
5. Develop / execute staffing Plan.
6. Develop groundwater monitoring.

**Participating Agencies:** Butte County, Town of Paradise, City of Chico, City of Oroville, CalOES, DWR, FEMA

## **PLANNING COORDINATOR OBJECTIVES**

The interim Planning Section consists of a team of local experts to assist in the build out of the UDROC and lay a foundation for successful recovery for the County, Cities and Town. The Planning team will consist of:

- Planning Coordinator
- Documentation Unit

## **PLANNING OBJECTIVES:**

1. Assist and support core DROC Directors, Branch Coordinators and Division Leaders in short term objective setting.
2. Work with branches and support division to prepare for the next operation plan beginning March 28, 2019 at 0800.

**Participating Agencies:** Butte County, Town of Paradise, City of Chico, City of Oroville

## UDROC STAFFING

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